
Hunter College

To: Apartments at 79th Street Residents
From: Office of Residence Life
Date: March 29, 2018
Subject: CUNY Hunter College Apartments at 79th Street Fire Safety Information

Dear Residents,

On July 25, 2103, Governor Andrew M. Cuomo signed the “Kerry Rose Fire Sprinkler Notification Act” in order to educate college students about fire prevention and safety after the tragic fire at an off-campus housing unit at Marist College. Kerry Rose Fitzsimons was a student at Marist College who lost her life, along with two others, during this tragic event on January 2012.

Hunter College is committed to providing a healthy, safe, educational and working environment for our students, faculty, and staff. In accordance with Bill No. S04180B, we are providing the description of the fire system, protocols and information on how to access the facility’s fire safety report.

Bill No. S04180B¹ (Previously known as Bill No. A05715-A) reads as follows:

AN ACT to amend the education law, in relation to requiring colleges to notify students whether dormitories are equipped with sprinkler systems

THE PEOPLE OF THE STATE OF NEW YORK, REPRESENTED IN SENATE AND ASSEMBLY,
DO ENACT AS FOLLOWS:

Section 1. The education law is amended by adding a new section 6438 to read as follows:

S 6438. NOTIFICATION OF FIRE SAFETY STANDARDS AND MEASURES IN ALL COLLEGE-OWNED OR COLLEGE-OPERATED HOUSING. EACH COLLEGE SHALL PROVIDE WRITTEN NOTIFICATION TO STUDENTS RESIDING IN COLLEGEOWNED OR COLLEGE-OPERATED HOUSING WITH REGARD TO A DESCRIPTION OF SUCH HOUSING FACILITY'S FIRE SAFETY SYSTEM, INCLUDING WHETHER THE HOUSING IS OR IS NOT EQUIPPED WITH A SPRINKLER SYSTEM. EACH COLLEGE SHALL ALSO INDICATE, WITHIN SUCH WRITTEN NOTIFICATION, HOW TO ACCESS THE CAMPUS FIRE SAFETY REPORT ON STUDENT HOUSING AS REQUIRED UNDER TITLE 20 OF THE U.S. CODE SECTION 1092(I). FOR THE PURPOSES OF THIS SECTION, "SPRINKLER SYSTEM" SHALL HAVE THE SAME MEANING AS IN SECTION ONE HUNDRED FIFTY-FIVE-A OF THE EXECUTIVE LAW.

S 2. This act shall take effect immediately.

¹http://assembly.state.ny.us/leg/?default_fld&bn=S04180&Summary=Y&Actions=Y&Text=Y&Votes=Y

The below fire safety Standards and information are for the following location:

Apartments at 79th Street
CUNY HUNTER COLLEGE
334 East 79th Street
New York, NY 10075

FIRE SAFETY SYSTEM

The Apartments at 79th Street are equipped with an Analog Addressable Fire Alarm System. It is a IO500 Fire Alarm Panel with battery back-up.

The IO500 Fire Alarm Panel is inspected and tested semi-annually by a licensed fire safety company. The fire alarm system is monitored 24/7 off campus by Protection One as well as Hunter College Public Safety Officers on Campus. The New York City Fire Department is notified immediately upon receiving an alarm signal.

FIRE SAFETY DEVICES

1. **Fire Alarm Pull Stations:** There is a red fire Alarm Pull Station box on every floor located near exit signs. Printed on these pull stations is “Pull Here in Case of Fire.” Once activated an alarm is automatically sent to the Fire Panel.
2. **Smoke Detectors and Carbon Monoxide Detectors with Sounder bases:** Each apartment is equipped with smoke detectors and carbon monoxide detectors. The presence of smoke will send an alarm to the Fire Panel.
3. **PA Announcement System:** This system allows the Fire Safety Team to make audio announcements throughout the building. Students will be instructed on emergency procedures and evacuations.
4. **Fire Safety Panel:** The panel is activated and an alarm is sent to notify Protection One and the New York City Fire Department. The panel sends the location of the incident and type of alarm that has been activated.

FIRE PREVENTION AND PROTECTION DEVICES

1. **Sprinkler System:** Several sprinkler heads are located in each apartment. When heat is generated from a fire, the sprinkler is designed to automatically go off—extinguishing the fire or preventing the spread of fire.
2. **Fire Extinguishers:** Each apartment and each floor hallway is equipped with a fire extinguisher. Fire extinguisher inspections are done monthly to make sure they are in working condition.
3. **Fire Drills:** In accordance with New York City Fire Codes and Laws, the Apartments at 79th Street are required to do semi-annual fire drills. All students, faculty and staff must participate. During a fire alarm, the Fire Safety Director, Public Safety Officers, and Residence Life Staff have been directed to communicate the number, the location and status of all physically challenged individuals to the command station. The Fire Safety Director will notify members of the New York City Department regarding the status of all physically challenged individuals in the building as soon as the Fire Department arrives on campus.
4. **Fire Safety Director:** A trained and licensed Fire Director is on duty 24/7.
5. **Fuse Box:** Each apartment is equipped with a fuse box in case of power outage in any apartments. There is also a main generator room to address any other emergency blackouts or electrical outages.

INSTRUCTIONS FOR EVACUATION

1. Evacuate your area.
2. Close, but do not lock the door behind you.
3. Follow instructions transmitted over the PA Announcement System.
4. Proceed to evacuate the building through either staircase A or B.
5. Before entering stairwell, touch door with the palm of your hand. If the door feels warm or hot, do not enter through that particular stairwell. Proceed to the next stairwell.
6. When leaving the building, keep your head turned to the center of the stairway.
7. Walk downstairs – do not run. Remain calm- do not panic.
8. Only use the elevator when authorized to do so by the Fire Department.
9. When you are outside the building, move away from the entrance approximately 200 feet.
10. Public Safety will notify you when the building is safe and then you may re-enter.

FIRE SAFETY TIPS

1. Cooking in the kitchen must never be left unattended and kept well ventilated.
2. If you notice a fire, pull the Fire Alarm Pull Box in the hallway – do not waste time calling public safety. (Once activated, the alarm goes directly to the Fire Panel and New York Fire Department will be automatically contacted).
3. If a Fire Alarm Pull Box is not close to you then,
 - a. Dial 212-706-0647 on your cell phone.
 - b. Dial 911 on your cell phone.
 - c. Utilize Fire Extinguisher in your apartments or in the hallways.
4. If the fire alarm goes off, proceed to your door and with the back of your hand, check the door handle for heat.
 - a. If the door handle feels HOT, don't open it.
 - b. If there is heavy smoke in the hallway, stay in the room and pack towels and blankets under your door to keep smoke out of our room.
 - c. Call public safety and notify them that you cannot evacuate your room.
5. A delay in public address announcements after a fire alarm sounds is usually due to public safety's investigation of the source of the alarm in order to determine what needs to be done.
6. Do not use elevators in event of an emergency.
7. Always know your exits and familiarize yourself with the escape routes.
8. Never re-enter a building in the event of a fire.

HUNTER COLLEGE FIRE SAFETY REPORT

The Hunter College Daily Fire Log can be accessed at: www.hunter.cuny.edu/publicsafety/reports. The Daily Fire Log contains information in regards to fire, smoke conditions, and sprinkler activations at all Hunter College Campuses.

- You may find more detailed information, procedures, and safety details regarding Hunter College Fire Safety at: www.hunter.cuny.edu/PublicSafety or the FDNY at www.nyc.gov/fdny