## 41st Annual Conference Hotel Information

Room blocks are reserved at the:

Affinia Dumont Hotel 150 East 34th Street NY, NY 10016 (off of Lexington Avenue)

Affinia Shelburne Murray Hill Hotel 303 Lexington Avenue NY, NY 10016 (between East 37th – East 38th Streets)

Room rate is \$279.00/night.

Early booking of rooms is recommended, especially for double-occupancy (rooms with double-beds) which are reserved on a first-come, first served basis.

Conference rates are applicable from April 4, 2014 to April 9, 2014; should an earlier or later stay need to be booked, two reservations are needed: one at the conference rate and one at the market rate.

In booking online reservations, if a pop-up for a 10% coupon comes up in the reservation process, this takes you outside of the conference rate and group block and requires you to pay the full amount for your stay in advance (non-refundable).

## **Online Reservations:**

- 1. For the Dumont go to: https://gc.synxis.com/rez.aspx?Hotel=10151&Chain=5158&group=NATCEN
- 2. For the Shelburne: https://gc.synxis.com/rez.aspx?Hotel=10146&Chain=5158&group=NATSHB
- 3. Choose the Arrival and Departure Dates
- 4. Choose the number of Guests (maximum: two people per room but limited double-occupancy is available)
- 5. Click on Check Availability (if the 10% coupon pops up at this point be aware that the full amount for your stay is required in advance and is non-refundable)
- 6. Under Rates: Click on National Center for the Study of Collective Bargaining
- 7. Click on View Available Rooms
- 8. Click Select
- 9. Click on: No Thanks And Continue or Confirm Offering And Continue
- 10. Fill out the Guest Information Form
- 11. Click on Confirm Reservation

## **Phone Reservations:**

- 1. Call 1.866.233.4642
- 2. Request either the Dumont or the Shelburne
- 3. Provide the code: NATCEN (for the Dumont); NATSHB (for the Shelburne)

## **E-mail Reservations:**

- 1. Email: reservations@affinia.com
- 2. Request either the Dumont or Shelburne
- 3. Provide the code: NATCEN (for the Dumont); NATSHB (for the Shelburne)