## 42nd Annual Conference Hotel Information

A Room block is reserved at the:

Affinia Shelburne Murray Hill Hotel 303 Lexington Avenue NY, NY 10016

Room rate is \$289.00/night.

The block at the Affinia Dumont is now closed. Early booking of rooms is recommended, especially for doubleoccupancy (rooms with double-beds) which are reserved on a first-come, first served basis.

Conference rates are applicable from April 17, 2015 to April 22, 2015; should an earlier or later stay need to be booked, two reservations are needed: one at the conference rate and one at the market rate.

In booking online reservations, if a 10% pop-up coupon appears, this takes you outside of the conference rate and group block requiring non-refundable advanced payment for the full amount of your stay. If a reservation falls outside of the conference rate and group block the National Center cannot control the booking.

## **Online Reservations:**

1. For the Shelburne: https://gc.synxis.com/rez.aspx?Hotel=10146&Chain=5158&group=NCCBSH

2. Choose the Check In and Check Out Dates

3. Choose the number of Rooms (1 at a time) & Guests (maximum: two people per room but limited double-occupancy is available by following the instructions for phone reservations below)

4. Click on Check Availability (if a 10% coupon or an advanced purchase rates pops up at this point be aware that the full amount for your stay is required in advance and is non-refundable)

- 5. Under National Center for the Study of Collective Bargaining: Click on View Available Rooms
- 6. Click Reserve
- 7. Additions to your stay may be added or just click on Continue
- 8. Fill out the Guest Information Form
- 9. Click on Confirm Reservation

## Phone Reservations at the Shelburne:

- 1. Call 1.866.233.4642
- 2. Request the Shelburne
- 3. Provide the code: NCCBSH group name is: National Center for the Study of Collective Bargaining