**New Certificate**

**[INSERT NAME OF ACADEMIC UNIT]**

Proposal for a New [INSERT NAME OF CERTIFICATE]

**Name of the Program:**

**Academic Plan:**

**Summary:**

**Effective Term:**

The proposal must address the following points:

1. Purpose and Goals
2. Need and Justification
3. Student Interest and Enrollment
4. Curriculum

**(including major description [indicate whether it is online or hybrid], admissions requirements, progress standards, exit standards.)**

1. List Program Learning Outcomes
2. Faculty
3. Cost Assessment