

Office of the Hunter College Senate

Room 1018 East Building

Phone: 772-4200

TO: Members of the Hunter College Senate
FM: Senate Administrative Committee
RE: Meeting of the Hunter College Senate

WEDNESDAY, 17 May 2017, from 3:30 to 5:25 P.M., Room W714

AGENDA

- 1. Brief Remarks by the Chair**
- 2. Meeting Minutes of May 3 (forthcoming)**
- 3. Report by the President**
- 4. Report by the Administrative Committee**
 - a) Approved Curriculum Changes**

The following curriculum changes as listed in the attached Report dated 17 May 2017 have been approved as per Senate resolution and are submitted for the Senate's information. Items: US-2133 Urban Public Health (Change in degree program), US-2139 2133 Urban Public Health (New Minor), US-2140 Computer Science (New Course), US-2127 Curriculum & Teaching, Educational Foundations, And Special Education (New course), GS-1153 Romance Languages/Curriculum & Teaching (Change in degree program), GS-1159 Urban Policy And Planning/School Of Nursing (New degree program), GS-1158 School of Nursing (Change in courses), GS-1160 Educational Foundations (Change in degree program), GS-1161 Curriculum & Teaching (Change in degree program), GS-1164 Curriculum & Teaching (Change in courses), GS-1166 Curriculum & Teaching (Change in degree program), GS-1167 Curriculum & Teaching (Change in degree program), GS-1162 Curriculum & Teaching, Educational Foundations, And Special Education (Change in degree program), GS-1163 Curriculum & Teaching, Educational Foundations, And Special Education (New Courses), GS-1168 Special Education (Changes in courses), GR-1170 Curriculum & Teaching (Routine change in course).
 - b) Senate Meeting Schedule Fall 2017/Spring 2018**
 - c) College Calendar for Fall 2017/Spring 2018**

The attached university-wide College Calendar for 2017-2018, as issued by the CUNY Central Administration, is submitted for your information.
 - d) Ceremonial Adoption of Candidates for Graduation**
 - e) Election of Officers**
- 5. Committee on Charter Review: Third Reading**
- 6. Old Business**
 - Committee on General Education**

Resolutions and Catalog Language
 - Committee on Computing & Technology**

Syllabus Checklist

Committee on General Education Requirements Appeals Committee

- 7. Report by Committee on Honors**
Extension of Charge
- 8. Report by the Ad-Hoc Committee on Hiring Practices**
- 9. Report by the FDA**
- 10. New Business**

***PLEASE JOIN US FOR AT A PARTY CO-HOSTED WITH THE FDA. THE PARTY WILL BE HELD ON THE 8TH
FLOOR FACULTY LOUNGE (HUNTER WEST) FOLLOWING THE SENATE MEETING.***

MINUTES

Meeting of the Hunter College Senate

5 April 2017

- 1 The 597th meeting of the Hunter College Senate was convened at 3:42 PM in HW room 714.
2
- 3 **Presiding:** Thomas DeGloma, Chair
4
- 5 **Attendance:** The elected members of the Senate with the exception of those marked absent in Appendix I.
6
7 Alternate Senators were formally seated in accordance with the procedures approved by the Senate,
8 and clickers were distributed to them.
9
- 10 **Minutes:** Minutes of February 22 were approved as distributed.
- 11
12 **Chair Remarks:** Professor DeGloma reminded Student Senators that the caucus meeting would be held on April 19
13 from 1:30 PM to 3:00 PM. The location is still being worked out.
14
15 Professor DeGloma read the following statement passed by the Administrative Committee that was
16 circulated at the door:
17
18 “Be it resolved that the Administrative Committee of the Hunter College Senate expresses its
19 sincere gratitude to all of the donors who have helped make the renovations of the Leon and Toby
20 Cooperman Library a success. We are truly grateful for their generous gifts to Hunter College,
21 which will allow countless students a more fulfilling educational experience.”
22
23
24 There was a motion to consider a new resolution as Old Business and allow the Senate to act on it,
25 suspending the rule that actionable items must be circulated to the Senate at least 10 days before
26 voting.
27
28 Voting by clicker produced the following results: 48 in favor, 20 against, and 0 abstentions.
29
30 The motion carries and the resolution is added to Old Business.
31
32
33 **Report by the** Professor DeGloma presented the report as follows
34 **Administrative**
35 **Committee:** a) **Special Senate Election for Vacant At-large Seats**
36 In accordance with Article IV, 2H i & ii of the *Charter for a Governance of*
37 *Hunter College*, the Administrative Committee is presenting the names of all
38 nominees received to date:
39 Students: Rani Allen
40
41 It was moved that the Secretary be instructed to cast a single ballot in favor of the nominee. The
42 motion was approved by voice vote without dissent.
43
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45 **Committee** **Committee on Charter Review:**
46 **Report:** Professor Philip Alcabas, Chair of the Committee on Charter Review, presented the report dated 5
47 April 2017 for the First Reading of the Second Set of Proposed Amendments to the Charter for a
48 Governance of Hunter College. The report is attached as Appendix II.
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55 **Old Business: Statement from Committee on the Budget**

56 Professor Randall Filer, Chair of the Committee on the Budget, said the following:

57
58 “If you recall just before the end of the first term the Budget Committee reported to the Senate
59 on the cooperation that we have received from the administration on ongoing investigations
60 and the sharing of documents regarding college finances. That report still stands as presented
61 and we have been kept in the loop.
62

63 Second I had hoped that we would get good news from the President today on the budget, but
64 there is no final deal in place. From what we have seen there are good signs that funding will
65 be better than it has been in a long time. I want to discuss two items that are serious and may
66 need action. The first is that in the context of the proposed budget there is a tithe tax to be
67 placed on college endowments. In preliminary discussion, we think that this is a terrible idea
68 for a number of reasons. We will be providing a resolution from the committee asking the
69 sense of the Senate to endorse its position that the tithe tax is not in the best interest of the
70 college.
71

72 The next problematic issue is the process of Hunter requesting differential tuition which some
73 have raised concerns with. It is allowed to be charged to graduate programs, and it is different
74 from excellence fees, which come to the Budget Committee to be reviewed and reported to the
75 Senate. Over the past 15 years, there has been seven requests for differential tuition for
76 different programs. In 2005, after one such request the Senate adopted a resolution stating that
77 Senate policy requires all requests for differential tuition to go through the Budget Committee
78 and then to the full Senate just like all fee requests. This policy has been honored in the breach
79 and not in the application. It is my belief and understanding that since this time six differential
80 requests have gone to the Board of Trustees and only one has come to the Senate including one
81 which went to the board yesterday. It is not clear that the Senate can require these fees to come
82 to the Senate and it is evident to me that this is more complicated than Excellence Fees.
83 Differential Tuition is an agreement between CUNY institutions who offer the same programs
84 to agree to charge the same and is an extensive process. After a discussion with the Chair and
85 President, we would like to request a clarification of the passed resolution such that differential
86 tuition requests that affect Hunter College only will be subject to Budget Committee and
87 Senate approval. In the case of policies that must be negotiated with other units of the
88 University, the Budget Committee will be briefed to ensure that consultation with affected
89 faculty and students has taken place and will report to the full Senate that policies have been
90 followed but neither body will explicitly approve final tuition amounts.”
91

92 Chair DeGloma added:

93 “The 2005 resolution is binding as the Senate passed it. Additionally, the Senate has
94 maintained that it has the right to consult, be consulted and offer opinions on matters regarding
95 tuition and fees. The process as currently laid out in the 2005 resolution on tuition and
96 excellence fees should still be followed. When it comes to Differential Tuition, the Committee
97 on the Budget should be consulted and a report issued to the Senate. In my mind, the Senate is
98 not sacrificing anything in taking this clarified approach. There is currently no need to amend
99 the 2005 resolution as both the Budget Committee and Senate must still be consulted in either
100 case of new excellence fees and/or differential tuition.”
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108 Addendum: (A) When a proposal for differential tuition pertains solely to an academic
109 program at Hunter College, the Senate Committee on the Budget will be adequately consulted
110 and will present a full report to the Senate with a resolution containing its recommendation on
111 the differential tuition. (B) When a proposal for differential tuition pertains to an academic
112 program at multiple CUNY colleges, the Senate Committee on the Budget will be adequately
113 consulted and will present a report to the Senate. The Senate will vote on whether or not to
114 accept the Committee's report.

115
116 **Resolution on new College Center and Reorganized IDPs**

117 Professor Wallach presented the following resolution:
118

119 **RESOLUTION ON NEW COLLEGE CENTERS AND REORGANIZED IDPs**
120

121 "Whereas the Office of the Provost has indicated an intention to establish a Jewish Studies Center;
122 has advertised publicly for a Distinguished Lecturer to lead it who teaches and deals with curricular
123 development; and has selected a committee of faculty to administer the search;

124
125 "Whereas the Office of the Provost has indicated an intention to establish an Asian American
126 Studies Center; has advertised publicly for a Distinguished Lecturer to direct the Center who deals
127 with curricular development, and has not rehired the current Director;

128
129 "Whereas Rules 1.09, 2.1, and 3.1 of the Manual of General Policy for the Board of Trustees
130 require that actions to establish centers and institutes not duplicate traditional academic functions
131 and "are not to viewed as alternate routes to faculty appointment;"

132
133 "Whereas the Governance of Hunter College stipulates that the Senate shall have full legislative
134 powers when it comes to curriculum and related educational matters,"

135
136 "Whereas the senior administration (President, Acting Provost) of Hunter College has neither asked
137 for nor received approval from the Hunter College Senate to establish new institutes or centers or to
138 reorganize IDPs at Hunter College,"

139
140 "Therefore, be it resolved that,"

141
142 "The Hunter College senior administration cease, without prejudice, any practical actions taken so
143 far to establish the aforementioned centers or extend its aegis over interdisciplinary programs
144 (IDPs) until and unless the actions are discussed and approved by the Hunter College Senate and its
145 relevant committees."

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147 The question was called and carried.

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149 There was a motion to approve the resolution.

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151 Voting by clicker produced the following results: 45 in favor, 13 against, and 7 abstentions.

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153 The motion failed.
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Minutes
Meeting of the Hunter College Senate
5 April 2017

New Business: Acting Vice President Pignatello announced changes that were going to be made to the Faculty-Staff Dining Hall to upgrade the experience that will begin after Spring Break. He encourages all faculty and staff to go please go and try out the different daily hot and salad buffet options. The President would like to promote this and is subsidizing the cost for anyone who tries out the new options for two weeks after the spring recess. I would like to thank the faculty for their input while we look to improve the services.

Due to the late hour, it was moved that the meeting be adjourned. The motion carried, and the meeting adjourned at 5:20 PM.

Respectfully submitted,

Dana Reimer
Secretary

APPENDIX I

The following attendance was noted from the meeting

(A) =Alternate, A=Attended, X=Absent, E=Excused

Faculty					
AFPRL	Anthony Browne	A	Mathematics & Statistics	Sandra Clarkson	E
	Denis Milagros	(A) A (A)		Verna Segarra	A
Anthropology	Jackie Brown	A	Medial Laboratory Sciences	Pat Burke	(A) E
	Mike Steiper	(A) X		Rob Thompson	(A) X
Art & Art History	Marc Edelman	(A) X	Music	Chad Euler	A
	Susanna Cole	A		Robert Raffaniello	(A) X
	Susan Crile	X		Dean Johnston	(A) X
Biological Sciences	Lynda Klich	(A) E	School of Nursing	Jewel Thompson	A
	Nebahat Avcioglu	(A) X		Michele Cabrini	(A) X
	Derrick Brazill	X		Christine Ganzer	E
	Shirley Raps	A		Abigail Kotowski	E
Chemistry	Paul Feinstein	(A) X	Philosophy	Lynda Olender	(A) E
	Maria Pereira	(A) X		Omar Dabbour	A
	Akira Kawamura	A		Laura Keating	(A) A
Classical & Oriental Studies	Gabriela Smeureanu	(A) A	Physics & Astronomy	Christa Acampora	(A) A
	Nancy Grennbaum	(A) X		Ying Chen	(A) X
	Joanne Spurza	X		Kelle Cruz	(A) A
Computer Science	David Petrain	(A) A	Political Science	Jill Schwedler	A
	Alex Elinson	(A) A		John Wallach	(A) A
	Lie Xie	X		Michael Lee	(A) A
Curriculum & Teaching	Felisa Vasquez-Abad	(A) A (A)	Psychology	Peter Serrano	X
	Jody Polleck	X		Jonathan Rendina	A
	Jason Wirtz	A		Rebecca Huselid	(A) X
	Stephen Demeo	(A) X		Chris Braun	(A) A
Dance	Ben Shuldiner	X	Physical Therapy	Herb Karpatkin	X
	David Capps	A (A)		Milo Lipovac	(A) X
Economics	Kathleen Isaac	(A) X	Romance Languages	Julie Van Peteghem	X
	Avi Liveson	X		Rolando Perez	(A) X
	Tim Goodspeed	X		Monica Schinaider	(A) A
	John Li	(A) X (A)		Terry Mizrahi	E
Educational Foundations & Cou	Veronica Muller	A	School of Social Work	Michael Lewis	X
	Alexander Fietzer	(A) E (A)		Samuel Aymer	(A) X (A)
English			Sociology	Mark Halling	A
	Leigh Jones	A		Mike Benediktsson	(A) X
	Sarah Chinn	A		Michaela Soyer	(A) X
	Steven Wetta	(A) X		Elizabeth Klein	A
Film & Media Studies	Janet Neary	(A) A	Special Education	Jennifer Klein	E
	Larry Shore	X		Elissa Brown	(A) A
	Sissel McCarthy	(A) A		Donald Vogel	(A) E
Geography	Isabel Pinedo	(A) X	Speech-Language Pathology and Audiolo	Michelle MacRoy-Higgins	A
	Haydee Salmun	A		Carol Silverman	(A) X
	Jochen Albrecht	(A) X (A)		Jonathan Kalb	A
German			Theatre	Mia Rovegno	X
	Elke Nicolai	A		Claudia Orenstein	(A) X
	Eckhard Kuhn-Osius	(A) A (A)		Jill Gross	(A) X
History			Urban Policy and Planning	Stanley Moses	X
	Rick Belsky	A		Victoria Johnson	(A) X
	Manu Bhagavan	(A) X		Phil Alcabes	(A) A
Library	Eduardo Contreras	A	School of Urban Public Health	Steven Trasino	X
	Mee' Len Hom	A		Khurshed Navder	(A) A
	Sarah Ward	A		Jennifer Gaboury	A
	Adina Mulliken	(A) A		Catherine Raissiguiet	(A) A
	Danise Hoover	(A) A			(A)

Students

Darcie Dominianni	A
Maria Pia Sifuentes	A
Stephanie Barragan	A
Matthew LoCastro	A
Sandra-May Flowers	X
Mila Adelman	A
Joy Nuga	A
Sara Shanaj	X
Kendra Cornelis	A
Noam Sohn	A
Alfie Corteza	E
Lucien Formichella	A
Shannon O'Rouke	X
Asheley Siewnarine	X
Demi Moore	A
Nicole Parker	X
Hieu Dang	X
Meghann Williams	A
Cara Fitzgerald	A
Meliane Lozier	X
Bran May	X
Sarah Lamsifer	A
Sarah Mathew	X
Jawwaad Alam	X
Edward Friedman	A
Soumya Misra	X
Stephon Odom	A
Omar Albert	A
Jennifer Ulloa	X
Jacqueline Rozado	X
Rani Allan	E

At-Large, Lecturers and Part-Time Faculty

Student Services	Brian Maasjo	A
	Shannon Silenas	(A) X
Mathematics & Statistics	Bill Williams	E
Geography	Dana Reimer	X
Library	Jocelyn Berger-Barrera	A
Classical & Oriental Studies	Shawna Leigh	E
Medicial Lab Science	Hongxing Li	A
Philosophy	Ian Blecher	A
Sociology	Thomas DeGloma	A
Urban Affairs & Planning	Elaine Walsh	A
Urban Affairs & Planning	Laxmi Ramasubramanian	X
History	Bernadette McCauley	A
THHP	Sarah Jeninsky	A

Ex-Officio

President, USG	Melany Balaguera	X
Vice President, Graduate Student Association		X
President Alumni Association	James Amodeo	A
President, HEO Forum	Denise Lucena-Jerez	A
President, CLT Council	Amy Jeu	X

ADMINISTRATION

Senators:		
HEO/CLA Representative	Marilyn Daley-Weston	E
Vice President for Student Affairs	Eija Ayraainen	A
Vice President for Administration	Robert Pignatello	A
Provost, Acting	Lon Kaufman	A
Dean, School of Arts & Sciences	Andrew Polsky	A
Alternate Senators (3):		
Dean of Education	Michael Middleton	A
Special Counsel to the President & Dean	Laura Hertzog	A
School of Nursing	Dean Gail McCain	E

Appendix II
Charter Amendments-First Reading-Second Set
5 April 2017

Article/ Section	Current	Proposed	Rationale
AMENDMENT TO THE EVENING COUNCIL			
V.3	The Chair, Vice Chair, and Secretary of the Senate, together with the Chair of the Evening Council (Article VIII. Section 16) shall constitute the Administrative Committee of the Senate. The Chair of the Senate shall be the Chair of this Committee which will: [remainder of section unchanged]	The Chair, Vice Chair, and Secretary of the Senate, together with the Chair of the Evening Council <u>Non-weekday Study Committee</u> (Article VIII. Section 16) shall constitute the Administrative Committee of the Senate. The Chair of the Senate shall be the Chair of this Committee which will: [remainder of section unchanged]	
VIII.16	<p>The Senate shall establish an Evening Council, consisting of one faculty member from each of the divisions (as defined in Article IV. 1. B. ii) and two faculty members from the divisions serving at-large who teach a course(s) in the evening; one faculty member 7 from the Library; 2 students and 2 student alternates who take a course(s) in the evening; and a Chair elected by the Senate. In addition the Director of Evening Student Services, the Registrar, the Director of Admissions, the Director of Financial Aid, and the Evening Affairs Commissioner of the Undergraduate Student Government, shall serve ex-officio without vote.</p> <p>The Evening Council shall have the following responsibilities:</p> <p>A. To develop and recommend to the President of Hunter College required improvements in the supporting services (library, business office, registrar, etc.) during the evening hours.</p>	<p>The Senate shall establish an Evening Council <u>a Committee on Non-weekday Study</u>, consisting of one faculty member from each of the divisions (as defined in Article IV. 1. B.) <u>and one each from the Schools of Social Work, Nursing, and Health Professions, all of these faculty committee members being chosen, to the extent possible, from among faculty who teach or have recently taught courses that meet in the evenings, on weekends, or in Summer or Winter session;</u> one faculty member from the Library; two students and two student alternates, undergraduate or graduate, who take course(s) in the evening, <u>on weekends, or in Summer or Winter;</u> and a Chair elected by the Senate (see below). In addition the <u>Dean of Students (or designee)</u>, the Registrar, the Director of Admissions, the Director of Financial Aid, <u>the president of the Graduate Students' Association,</u> and the Evening Affairs Commissioner of the Undergraduate Student Government, shall serve ex-officio without vote.</p> <p><u>The chair of the Committee, to be nominated by the Nominating Committee, shall be a full-time faculty member who is either a member of the faculty of one of the professional schools or who teaches graduate courses on a regular basis.</u></p> <p>The Committee shall have the following responsibilities:</p>	

	<p>B. To provide the Administrative Committee of the College Senate with agenda items of concern to the Evening Council that are not the responsibility of other Senate committees.</p> <p>C. To identify, review, and give focus to matters of interest to the evening students and faculty, with the right to express itself as an advisory body on these matters and to transmit its recommendations to the cognizant authorities.</p>	<p>A. To develop and recommend to the President of Hunter College required improvements in the supporting services (including but not limited to library, business office, registrar, advising, and food services) <u>to meet the needs of faculty, graduate students, undergraduate, and non-degree students attending in the evening and weekend hours of the Fall and Spring semesters and the evening and daytime hours of winter and summer sessions.</u></p> <p>B. To provide the Administrative Committee of the College Senate with agenda items of concern to the <u>community</u> that are not the responsibility of other Senate committees.</p> <p>C. To identify, review, and give focus to matters of interest to the faculty, graduate students, undergraduate, and non-degree students attending in the <u>evening and/or winter or summer sessions, with the right to express itself as an advisory body on these matters and to transmit its recommendations to the Senate.</u></p>	
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MINUTES

Meeting of the Hunter College Senate

3 May 2017

- 1 The 598th meeting of the Hunter College Senate convened at 3:42 PM in HW room 714.
2
- 3 **Presiding:** Thomas DeGloma, Chair
4
- 5 **Attendance:** The elected members of the Senate with the exception of those marked absent in Appendix I.
6
7 Alternate Senators were formally seated in accordance with the procedures approved by the Senate,
8 and clickers were distributed to them.
9
- 10 **Minutes:** Minutes of March 8, March 22, and April 5 were distributed at the door.
11
- 12 **Chair Remarks:** “May is a busy month for us, and we will have our last three meetings over the next three weeks.
13 This Friday, by the end of the day, is the last time you can vote for or against adopting the proposed
14 by-laws for the School of Arts & Sciences. If you are a faculty member in the School of Arts &
15 Sciences who is eligible and has not yet submitted a ballot, please consider doing so. There is a
16 certain threshold that has to be met and not voting has consequences. Members of the
17 Administrative Committee and Senate Office Staff will count ballots next week.
18
19 “At our last Senate meeting, people raised concerns to me on why the resolution introduced by
20 Professor Wallach and the FDA Executive Council at the last meeting did not pass when it received
21 45 votes for, 13 votes against, and 7 abstentions. It is a troubling question, and I need to report that
22 I have had many conversations at the College and University level regarding this issue, which has
23 to do with the legal decision in the case Perez v. CUNY. As I currently understand the implications
24 of this case, any action that this body takes, whether it is one making binding policy or one taking
25 an official stance on an issue, requires 51 affirmative votes (a majority of the voting membership in
26 favor of the action). Actions that apply previously passed policies or rules, procedural matters, and
27 some internal matters only require a majority of the members present to vote in the affirmative
28 (assuming quorum), as per Senate precedent and practice. The Perez decision does not apply
29 special rules to CUNY governance bodies, but rather determines that they have an obligation to
30 follow New York State open meeting laws.
31
32 “My thinking about this recently has led me to propose to ask the Secretary of the Senate to
33 consider the following. Resolutions that fall under the NY Public Meeting Law requirements that
34 have achieved the required 51 vote threshold should be considered “passed with formal standing.”
35 Resolutions that have not reached a majority threshold should be deemed “passed without formal
36 standing.” For our local purposes, resolutions in this latter group will be viewed as the will of the
37 body. Under my interpretation, the resolution we considered at the meeting of April 5th passed.
38 However, it is not legally binding even though 45 of us did support it. Therefore, we will ask the
39 administration to respect this will and respond to the resolution accordingly.”
40
- 41 **Report by the** Professor DeGloma presented the report as follows
42 **Administrative**
43 **Committee:**
44
45 a) **Approved Curriculum Changes**
46 The following curriculum changes as listed in the attached Report dated 3 May
47 2017 have been approved as per Senate resolution and are submitted for the
48 Senate’s information. Item: GS-1152 Physical Therapy (Change in courses).
49
50

51 Minutes
 52 Meeting of the Hunter College Senate
 53 3 May 2017

54 b) **Results for Search Committee for Dean of the School of Social Work**

55 Professor DeGloma announced that the Search Committee for the Dean of School of Social
 56 Work has been formed, and the slate of candidates was distributed at the door. They will meet
 57 early in the fall, receive their charge, and begin their work. Results are attached as Appendix II
 58

59 **Old Business: Report by the Committee on the Budget**

60 Professor Randall Filer, Chair of the Committee on the Budget, said the following:

61
 62 “The budget committee has met with the administration and we have been briefed on next year’s
 63 budget and do not know a whole lot. I will leave that to the President’s Report next week. One
 64 piece of official business if you remember there was an issue raised about policies for Differential
 65 Tuition and the role of the Budget Committee and Senate when those policies were CUNY-wide
 66 rather than applicable to Hunter only. It was the ruling of the Chair that the Budget Committee and
 67 Senate should be informed but would not vote on those. The procedures have been followed, and
 68 we were advised on how the consultation took place with faculty and students in the Physical
 69 Therapy Program.”

70
 71 **Report by the Dining Services Taskforce**

72 Professor Omar Dahbour, Chair of the Dining Services Taskforce said the following:

73
 74 “The Senate’s Faculty Dining Room Task Force would like to take comments or questions on the
 75 new dining services available for faculty and staff. You can send these to Professor Bernadette
 76 McCauley at bmccauley@hunter.cuny.edu. Vice President Pignatello gave a report on this at a prior
 77 meeting; on the eighth floor of the West Building, there are now new services, hours, and menu
 78 options available. If you have not visited yet, try it out and let us know what you think.”

79
 80 **Committee Report: Committee on Charter Review: Second Reading of Proposed Amendments**

81 Professor Philip Alcabes, Chair of the Committee, presented the report dated 3 May 2017 for the
 82 Second Reading of the Proposed Amendments to *the Charter for a Governance of Hunter College*,
 83 as submitted. See Appendix III.
 84

85
 86 The following amendment to Article VIII.21 was on the floor:

87
 88 There shall be a **Committee on Food Services and Facilities**, consisting of three faculty members,
 89 three students, and the College Business Manager to serve as a Chairperson ex-officio, all
 90 Committee members to have a vote. **The Committee will meet at least once per semester, and**
 91 **report to the Senate at least once per year.** The Committee shall be responsible for advising the
 92 administration concerning all food services at the College, including the quality, variety, prices, and
 93 presentation of the food, as well as dining facilities. An annual review of all contracted food
 94 services shall be part of the Committee’s responsibility. **The Committee shall also be responsible**
 95 **for making recommendations to the Administration on the COLLEGE FACILITIES,**
 96 **INCLUDING BUT NOT LIMITED TO THE state of classrooms and other teaching facilities,**
 97 **common areas, and access (including but not limited to corridors, doorways, elevators, and**
 98 **escalators), particularly in regard to the teaching/learning activities of the College.**
 99

100 There was a motion to amendment to the amendment to add:
 101
 102
 103
 104

109 There shall be a **Committee on Food Services and Facilities**, consisting of three faculty members,
110 three students, **one staff member represented by the HEO Forum and one staff member not**
111 **represented by the HEO Forum**, and the College Business Manager to serve as a Chairperson ex-
112 officio, all Committee members to have a vote.

113
114 The question was called and carried.

115
116 The motion to amend the amendment carried by voice vote without dissent.

117
118 There was a motion to end the debate and move the amendments forward. It received a second.

119
120 The motion to forward the amendments carried without dissent.

121
122 The following amendment to Article III.1 was on the floor:

123
124 The Hunter College Senate shall have 100 Senators and Alternates sufficient in number to provide
125 two faculty alternates for each department, being composed of 57% faculty members, 38% students
126 and 5% representatives of the administration, with seats reserved in the following proportion:

127
128 **25% Undergraduate students, other than students in the SEEK Program.**

129
130 Ex officio nonvoting membership shall be extended to:

- 131 a. the President of the Hunter College Undergraduate Student Government, **or designee**, and
- 132 the President of the Graduate Student Association, **or designee**;
- 133 b. the President of the Hunter College Alumni Association;
- 134 c. the Presidents of the Hunter College HEO Forum and the College Laboratory Technician
- 135 Council;
- 136

137 Being no discussion the question was called to move onto the next amendment and receive a
138 second.

139
140 The motion to move onto the next amendment carried with one nay.

141
142 Being no discussion the question was called to move onto the next amendment and receive a
143 second.

144
145 The motion to move onto the next amendment carried.

146
147
148 The following amendment to Article IV.2 was on the floor.

149
150 **C. All undergraduate student positions shall be filled by the Undergraduate Student**
151 **Government of Hunter College (USG) in cooperation with the Senate Vice Chair according to**
152 **the representational requirements outlined below and in Article III.1 and Article IV.4.B.**

153
154 **The 25 Senate seats reserved for undergraduate students shall be filled as follows:**

- 155
156 i. **5 seats shall be filled by undergraduate student government representatives who**
157 **have been elected to the USG.**
- 158

- ii. There shall be 15 seats reserved for the undergraduate student body at large. The undergraduate student body shall be made aware of these seats through the resources of the USG. Undergraduates may then apply and nominations will be submitted to the Hunter Senate upon the recommendation of the USG.

- iii. 5 seats shall be reserved for full-time department majors. Toward their election, each department will elect, from nominations made within its own ranks, 1 nominee for these seats. All Full-time Seniors, Juniors, and Sophomores who have declared their major will elect, under the auspices of the Undergraduate Student Government, the required number of representatives by an at-large vote among these nominees.

The following amendment to the amendment to IV.2.C. was proposed:

C. The Senate Vice Chair shall solicit nominations for all ~~shall be filled by the undergraduate student positions~~ from the Undergraduate Student Government of Hunter College (USG) and other student organizations and academic units. The Senate Vice Chair shall forward student nominations to the Senate according to the representational requirements outlined below and in Article III.1 and Article IV.4.B.

The 25 Senate seats reserved for undergraduate students shall be filled as follows:

- i. 2 seats shall be filled by undergraduate student government representatives who have been elected to the USG.

- ii. There shall be 18 seats reserved for the undergraduate student body at large. The undergraduate student body shall be made aware of these seats through the resources of the USG and the Office of the Senate Vice Chair. Undergraduates may then submit their nominations to the Hunter Senate through the office of the USG or directly to the Senate office (keeping consistent with IV.2.C). The call for nominations shall be announced to all academic departments and programs in the School of Arts and Sciences, to the School of Social Work, the Division that includes the School of Nursing and Health Professions and Urban Public Health, the School of Education, the Thomas Hunter Honors Program, the Macaulay Honors College at Hunter, and the Office of Disabilities. To the extent possible, student representation should reflect this diversity of academic units within Hunter. Student representatives must be approved by a vote of the Senate as a whole.

A motion to amend the amendment to the amendment was introduced to read as follows:

- ii. There shall be **18** seats reserved for the undergraduate student body at large. The undergraduate student body shall be made aware of these seats through the resources of the USG **and the Office of the Senate Vice Chair.** Undergraduates may then **submit their** nominations to the Hunter Senate **through the office** of the USG **or directly to the Senate office (keeping consistent with IV.2.C).** **The call for nominations shall be announced to all academic departments and programs** in the School of Arts and Sciences, to the School of Social Work, the Division that includes the School of Nursing and Health Professions and Urban Public Health, the School of Education, the Thomas Hunter Honors Program, the Macaulay Honors College at Hunter, and the Office of Disabilities. ~~To the extent possible, student representation should reflect this diversity of academic units within Hunter. Student representatives must be approved by a vote of the Senate as a whole.~~

The question was called and carried. A vote by clicker produced the following 62 in favor, 17 against, and 6 abstentions.

The motion fails.

A motion to amend the amendment to the amendment was introduced to read as follows:

- ii. There shall be **18** seats reserved for the undergraduate student body at large. The undergraduate student body shall be made aware of these seats through the resources of the USG **and the Office of the Senate Vice Chair.** Undergraduates may then **submit their** nominations to the Hunter Senate **through the office** of the USG **or directly to the Senate office (keeping consistent with IV.2.C).** **The call for nominations shall be announced to all academic departments and programs in the School of Arts and Sciences, to the School of Social Work, the Division that includes the School of Nursing and Health Professions and Urban Public Health, the School of Education, the Thomas Hunter Honors Program, the Macaulay Honors College at Hunter, and the Office of Disabilities. To the extent possible, student representation should reflect this diversity of academic units within Hunter. Student representatives must be approved by a vote of the Senate as a whole.**

The question was called and carried.

A vote by clicker produced the following results: 53 in favor, 20 against, and 7 abstentions.

The motion to amend the amendment fails.

The question was called and carried. A motion to approve the amendments to the amendments carried by voice vote with one nay and one abstention.

The following amendment to the amendment to IV.2.Ciii was proposed:

271 5 seats shall be reserved for full-time department majors. Toward their election, each
272 department will elect, from nominations made within its own ranks, 1 nominee for these
273 seats. All Full-time Seniors, Juniors, and Sophomores who have declared their major
274 will **be eligible for nomination. If the departments fail to forward a sufficient**
275 **number of nominations by the first Senate meeting of the fall semester, then**
276 **nominations for these seats can be made according to the stipulations in IV.C.2.ii**
277 **above.**
278

279 The question was called and carried. A motion to approve the amendments to the amendments
280 carried by voice vote with 4 nays and 2 abstentions.

281 Due to the late hour, it was moved that the meeting be adjourned. The motion carried, and the meeting
282 adjourned at 5:25 PM.
283

284
285 Respectfully submitted,
286

287
288 Dana G. Reimer
289 Secretary
290

APPENDIX I

The following attendance was noted from the meeting

(A) =Alternate, A=Attended, X=Absent, E=Excused

Faculty						
AFPRL	Anthony Browne	A	Mathematics & Statistics	Sandra Clarkson	A	
	Denis Milagros	(A) A		Verna Segarra	A	
Anthropology		(A)		Pat Burke	(A) A	
	Jackie Brown	A	Medial Laboratory Sciences	Rob Thompson	(A) X	
	Mike Steiper	(A) X		Chad Euler	LE	
Marc Edelman	(A) X	Robert Raffaniello		(A) X		
Art & Art History	Susanna Cole	LE		Dean Johnston	(A) X	
	Susan Crile	A	Music	Jewel Thompson	A	
Biological Sciences	Lynda Klich	(A) X				(A)
	Nebahat Avcioglu	(A) X	School of Nursing	Michele Cabrini	(A) X	
	Derrick Brazill	A		Christine Ganzer	A	
	Shirley Raps	A		Abigail Kotowski	A	
	Paul Feinstein	(A) X	Philosophy	Lynda Olender	(A) A	
Maria Pereira	(A) X	Omar Dabhour		A		
Chemistry	Akira Kawamura	LE		Laura Keating	(A) A	
Classical & Oriental Studies	Gabriela Smeureanu	(A) LE	Physics & Astronomy	Christa Acampora	(A) A	
	Nancy Grennbaum	(A) X				
	Joanne Spurza	X			Ying Chen	(A) X
Computer Science	David Petrain	(A) E	Political Science	Kelle Cruz	(A) A	
	Alex Elinson	(A) A		Jill Schwedler	X	
	Lie Xie	LE		John Wallach	(A) LE	
Curriculum & Teaching	Felisa Vasquez-Abad	(A) X	Psychology	Michael Lee	(A) X	
		(A)		Peter Serrano	X	
	Jody Polleck	X		Jonathan Rendina	A	
	Jason Wirtz	X		Rebecca Huselid	(A) A	
	Stephen Demeo	(A) X		Chris Braun	(A) A	
Dance	Ben Shuldiner	X	Physical Therapy	Herb Karpatkin	X	
	David Capps	A			(A)	
Economics		(A)	Romance Languages	Milo Lipovac	(A) X	
	Kathleen Isaac	(A) A		Julie Van Peteghem	X	
	Avi Liveson	X		Rolando Perez	(A) X	
	Tim Goodspeed	X		Monica Schinaider	(A) A	
	John Li	(A) X		School of Social Work	Terry Mizrahi	E
	(A)	Michael Lewis	X			
Educational Foundations & Cou	Veronica Muller	A	Samuel Aymer		(A) X	
English	Alexander Fietzer	(A) A	Sociology		(A)	
		(A)		Mark Halling	A	
	Leigh Jones	A		Mike Benediktsson	(A) X	
	Sarah Chinn	X		Michaela Soyer	(A) X	
	Steven Wetta	(A) A		Special Education	Elizabeth Klein	A
	Janet Neary	(A) LE			Jennifer Klein	A
	Film & Media Studies	Larry Shore			LE	Elissa Brown
Geography	Sissel McCarthy	(A) X	Speech-Language Pathology and Audiolo	Donald Vogel	(A) A	
	Isabel Pinedo	(A) A		Michelle MacRoy-Higgins	A	
	Haydee Salmun	A		Carol Silverman	(A) A	
German	Jochen Albrecht	(A)	Theatre	Jonathan Kalb	A	
		(A) A		Mia Rovegno	X	
	Elke Nicolai	A		Claudia Orenstein	(A) X	
History	Eckhard Kuhn-Osius	(A) A	Urban Policy and Planning	Jill Gross	(A) X	
		(A) A		Stanley Moses	X	
	Rick Belsky	X		Victoria Johnson	(A) X	
Library			School of Urban Public Health	Phil Alcabes	(A) A	
	Manu Bhagavan	(A) A		Steven Trasino	X	
	Eduardo Contreras	A		Khursheed Navder	A	
	Mee' Len Hom	A		Jennifer Gaboury	(A) A	
	Sarah Ward	A		Catherine Raissiguier	LE	
	Adina Mulliken	(A) A				
	Danise Hoover	(A) A				

**Minutes
Meeting of the Hunter College Senate
3 May 2017**

Students

Darcie Dominianni	A
Maria Pia Sifuentes	A
Stephanie Barragan	A
Matthew LoCastro	LE
Sandra-May Flowers	A
Mila Adelman	A
Joy Nuga	A
Sara Shanaj	X
Kendra Cornelis	A
Noam Sohn	A
Alfie Corteza	A
Lucien Formichella	A
Shannon O'Rourke	LE
Asheley Siewnarine	X
Demi Moore	A
Nicole Parker	X
Hieu Dang	LE
Meghann Williams	A
Cara Fitzgerald	LE
Meliane Lozier	X
Bran May	X
Sarah Lamsifer	A
Sarah Mathew	X
Jawwaad Alam	X
Edward Friedman	A
Daniel Smith	X
Jennifer Uolla	A
Stephon Odom	X
Omar Albert	X
Jennifer Ulloa	X
Jacqueline Rozado	X
Rani Allan	X

At-Large, Lecturers and Part-Time Faculty

Student Services	Brain Maasjo	E
	Shannon Silenas	(A) X
Mathematics & Statistics	Bill Williams	A
Geography	Dana Reimer	A
Library	Jocelyn Berger-Barrera	A
Classical & Oriental Studies	Shawna Leigh	E
Medicial Lab Science	Hongxing Li	A
Philosophy	Ian Blecher	LE
Sociology	Thomas DeGloma	A
Urban Affairs & Planning	Elaine Walsh	A
Urban Affairs & Planning	Laxmi Ramasubramanian	E
History	Bernadette McCauley	A
THHP	Sarah Jeninsky	A
Psychology	Joe Lao	A

Ex-Officio

President, USG	Melany Balaguera	X
Vice President, Graduate Student Association		X
President Alumni Association	James Amodeo	A
President, HEO Forum	Denise Lucena-Jerez	E
President, CLT Council	Amy Jeu	A

ADMINISTRATION

Senators:		
HEO/CLA Representative	Aylin Brandon	A
Vice President for Student Affairs	Eija Ayravainen	A
Vice President for Administration	Robert Pignatello	A
Provost, Acting	Lon Kaufman	A
Dean, School of Arts & Sciences	Andrew Polsky	A
Alternate Senators (3):		
Dean of Education	Michael Middleton	A
Special Counsel to the President & Dean	Laura Hertzog	X
School of Nursing	Dean Gail McCain	A

Appendix II

Office of the Hunter College Senate

Room 1018 East Building

3 May 2017

Phone: 772-4200

**Search Committee for
Dean of the School of Social Work**

Nominees for Chair Panel:

Dean Gail McCain, School of Nursing

Nominees for Member Panel:

FACULTY (4)

Prof. Willie Tolliver
Prof. Vicki Lens
Prof. Paul Kurzman
Prof. Alexis Kuerbis

STUDENTS (3)

Ana Calderon (OML, 1st year)
Andy Torres (Clinical, 1st year)
Mica Baum-Tuccillo (Clinical, Accelerated)

Appendix III
 Charter Amendments-Second Reading-First Set

Article/ Section	Current	Proposed	Rationale
AMENDMENT TO THE COMMITTEE ON FOOD SERVICES AND FACILITIES			
VIII.21	<p>There shall be a Committee on Food Services and Facilities, consisting of three faculty members, three students, and the College Business Manager to serve as a Chairperson ex-officio, all Committee members to have a vote. The Committee shall be responsible for advising the administration concerning all food services at the College, including the quality, variety, prices, and presentation of the food, as well as dining facilities. An annual review of all contracted food services shall be part of the Committee's responsibility.</p>	<p>There shall be a Committee on Food Services and Facilities, consisting of three faculty members, three students, and the College Business Manager to serve as a Chairperson ex-officio, all Committee members to have a vote. <u>The Committee will meet at least once per semester, and report to the Senate at least once per year.</u> The Committee shall be responsible for advising the administration concerning all food services at the College, including the quality, variety, prices, and presentation of the food, as well as dining facilities. An annual review of all contracted food services shall be part of the Committee's responsibility. <u>The Committee shall also be responsible for making recommendations to the Administration on the COLLEGE FACILITIES, INCLUDING BUT NOT LIMITED TO THE state of classrooms and other teaching facilities, common areas, and access (including but not limited to corridors, doorways, elevators, and escalators), particularly in regard to the teaching/learning activities of the College.</u></p>	

AMENDMENTS TO THE NOMINATION PROCESS FOR STUDENT SENATORS			
<p>III.1</p>	<p>The Hunter College Senate shall have 100 Senators and Alternates sufficient in number to provide two faculty alternates for each department, being composed of 57% faculty members, 38% students and 5% representatives of the administration, with seats reserved in the following proportions: ... 14% Full-time Undergraduate students, other than students in the SEEK Program. 11% Part-time Undergraduate students.</p>	<p>The Hunter College Senate shall have 100 Senators and Alternates sufficient in number to provide two faculty alternates for each department, being composed of 57% faculty members, 38% students and 5% representatives of the administration, with seats reserved in the following proportions: ... <u>Undergraduate students, other than students in the SEEK Program.</u></p>	
<p>III.3</p>	<p>Ex officio nonvoting membership shall be extended to:</p> <ul style="list-style-type: none"> a. the Presidents of the Hunter College Undergraduate Student Government and the Graduate Student Association; b. the President of the Hunter College Alumni Association; c. the Presidents of the Hunter College HEO Forum and the College Laboratory Technician Council; 	<p>Ex officio nonvoting membership shall be extended to:</p> <ul style="list-style-type: none"> a. the Presidents of the Hunter College Undergraduate Student Government and the Graduate Student Association, <u>or designee;</u> b. the President of the Hunter College Alumni Association; c. the Presidents of the Hunter College HEO Forum and the College Laboratory Technician Council; 	

<p>IV.2</p>	<p>C. The 14 Senate seats reserved for Full-time undergraduate students, other than students in the SEEK Program, shall be filled as follows:</p> <p>—— (i) Of these seats, 9 shall be reserved by an at-large vote among these nominees.</p> <p>—— (ii) The remaining 5 Senate seats shall be reserved for Full-time Freshmen and Sophomores who have not as yet declared their major. Candidacy at large shall be declared by filing a petition meeting the requirements established by the Senate. From the pool of such candidates, the Full-time Freshmen and non-major Sophomores will elect the required number of representatives by an at-large election.</p> <p>D. The 11 Senate seats reserved for Part-time undergraduate students shall be filled as follows:</p> <p>—— Candidacy at large shall be declared by filing a petition meeting the requirements established by the Senate. From the pool of such candidates, the Part-time undergraduate students will elect the required number of representatives by an at-large election.</p>	<p><u>C. All undergraduate student positions shall be filled by the Undergraduate Student Government of Hunter College (USG) in cooperation with the Senate Vice Chair according to the representational requirements outlined below and in Article III.1 and Article IV.4.B.</u></p> <p><u>The 25 Senate seats reserved for undergraduate students shall be filled as follows:</u></p> <p><u>i. 5 seats shall be filled by undergraduate student government representatives who have been elected to the USG.</u></p> <p><u>ii. There shall be 15 seats reserved for the undergraduate student body at large. The undergraduate student body shall be made aware of these seats through the resources of the USG. Undergraduates may then apply and nominations will be submitted to the Hunter Senate upon the recommendation of the USG.</u></p> <p><u>iii. 5 seats shall be reserved for full-time department majors. Toward their election, each department will elect, from nominations made within its own ranks, 1 nominee for these seats. All Full-time Seniors, Juniors, and Sophomores who have declared their major will elect, under the auspices of the Undergraduate Student Government, the required number of representatives by an at-large vote among these nominees.</u></p>	
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Article/ Section	Current	Proposed	Rationale
AMENDMENT TO THE EVENING COUNCIL			
V.3	<p>The Chair, Vice Chair, and Secretary of the Senate, together with the Chair of the Evening Council (Article VIII. Section 16) shall constitute the Administrative Committee of the Senate. The Chair of the Senate shall be the Chair of this Committee which will: [remainder of section unchanged]</p>	<p>The Chair, Vice Chair, and Secretary of the Senate, together with the Chair of the Evening Council <u>Non-weekday Study Committee</u> (Article VIII. Section 16) shall constitute the Administrative Committee of the Sen-ate. The Chair of the Senate shall be the Chair of this Committee which will: [remainder of section unchanged]</p>	
VIII.16	<p>The Senate shall establish an Evening Council, consisting of one faculty member from each of the divisions (as defined in Article IV. 1. B. ii) and two faculty members from the divisions serving at-large who teach a course(s) in the evening; one faculty member 7 from the Library; 2 students and 2 student alternates who take a course(s) in the evening; and a Chair elected by the Senate. In addition the Director of Evening Student Services, the Registrar, the Director of Admissions, the Director of Financial Aid, and the Evening Affairs Commissioner of the Undergraduate Student Government, shall serve ex-officio without vote.</p> <p>The Evening Council shall have the following responsibilities:</p>	<p>The Senate shall establish a an Evening Council <u>a Committee on Non-weekday Study</u>, consisting of one faculty member from each of the divisions (as defined in Article IV. 1. B.) <u>and one each from the Schools of Social Work, Nursing, and Health Professions, all of these faculty committee members being chosen, to the extent possible, from among faculty who teach or have recently taught courses that meet in the evenings, on weekends, or in Summer or Winter session;</u> one faculty member from the Library; two students and two student alternates, undergraduate or graduate, who take course(s) in the evening, <u>on weekends, or in Summer or Winter;</u> and a Chair elected by the Senate (see below). In addition the <u>Dean of Students (or designee), the Registrar, the Director of Admissions, the Director of Financial Aid, the president of the Graduate Students' Association, and the Evening Affairs Commissioner of the Undergraduate Student Government,</u> shall serve ex-officio without vote.</p>	

	<p>A. To develop and recommend to the President of Hunter College required improvements in the supporting services (library, business office, registrar, etc.) during the evening hours.</p> <p>B. To provide the Administrative Committee of the College Senate with agenda items of concern to the Evening Council that are not the responsibility of other Senate committees.</p> <p>C. To identify, review, and give focus to matters of interest to the evening students and faculty, with the right to express itself as an advisory body on these matters and to transmit its recommendations to the cognizant authorities.</p>	<p><u>The chair of the Committee, to be nominated by the Nominating Committee, shall be a full-time faculty member who is either a member of the faculty of one of the professional schools or who teaches graduate courses on a regular basis.</u></p> <p>The Committee shall have the following responsibilities:</p> <p>A. To develop and recommend to the President of Hunter College required improvements in the supporting services (including but not limited to library, business office, registrar, advising, and food services) <u>to meet the needs of faculty, graduate students, undergraduate, and non-degree students attending in the evening and weekend hours of the Fall and Spring semesters and the evening and daytime hours of winter and summer sessions.</u></p> <p>B. To provide the Administrative Committee of the College Senate with agenda items of concern to the <u>community</u> that are not the responsibility of other Senate committees.</p> <p>C. To identify, review, and give focus to matters of interest to the faculty, graduate students, undergraduate, and non-degree students attending in the <u>evening and/or winter or summer sessions, with the right to express itself as an advisory body on these matters and to transmit its recommendations to the Senate.</u></p>	
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AMENDMENTS TO DEPARTMENTAL GOVERNANCE COMMITTEE		
VIII.12	<p>There shall be a Committee on Departmental Governance, consisting of one faculty member from each division (as defined in IV.1.B.ii), 2 students and 2 student alternates, and one member of the administration (all with vote). The Committee on Departmental Governance shall: (a) make recommendations to the Senate on standards for Departmental By-laws; (b) review Departmental By-laws and Amendments approved by departments and make recommendations for Senate action; (c) make recommendations to the Senate on alleged infractions of Departmental By-laws.</p>	<p>There shall be a Committee on Departmental Governance, consisting of one faculty member from each division (as defined in IV.1.B.ii), 2 students and 2 student alternates, and one member of the administration (all with vote). The Committee on Departmental Governance shall: (a) make recommendations to the Senate on standards for Departmental By-laws <u>for departments and all degree and/or certificate granting programs</u>; (b) review Departmental By-laws and Amendments approved by departments <u>and degree and/or certificate granting programs</u> and make recommendations for Senate action; (c) make recommendations to the Senate on alleged infractions of Departmental By-laws of <u>divisions, schools, departments, or degree and/or certificate granting programs</u>.</p>

17 May 2017

TO: Members of the Hunter College Senate
FM: Senate Office
RE: **Approved Curriculum Changes- Part I**

Substantive items listed below were previously mailed to Senators and Department Chairs. Thus, an opportunity for challenge and/or correction was provided. In accordance with Senate resolution the proposals for substantive changes are not attached, but are available in the Senate Office for inspection.

UNDERGRADUATE SUBSTANTIVE CHANGES

	URBAN PUBLIC HEALTH
US-2133	Change in degree program: BS in Community Health
US-2139	New Minor in Community Health
	COMPUTER SCIENCE
US-2140	New Course: SCI 11000
	CURRICULUM & TEACHING, EDUCATIONAL FOUNDATIONS, AND SPECIAL EDUCATION
US-2127	New course: EDUC 25000 Add to W and P&D/B

(Approved by the Undergraduate Course of Study Committee on 5/2/17 and 5/9/17.)

GRADUATE SUBSTANTIVE CHANGES

	ROMANCE LANGUAGES/CURRICULUM & TEACHING
GS-1153	Change in degree program: MA in Adolescent Spanish
	DEPARTMENT OF URBAN POLICY AND PLANNING/ SCHOOL OF NURSING
GS-1159	New degree program Dual Degree Master's in Nursing Administration and a Master of Science in Urban Policy and Leadership
	SCHOOL OF NURSING
GS-1158	Change in courses: NURS 74000 and 74500
	EDUCATIONAL FOUNDATIONS
GS-1160	Change in degree program: MSED School Counselor
	CURRICULUM & TEACHING
GS-1161	Change in degree program: Early Childhood Education: Birth-Grade 2 Advanced Certificate

- GS-1164 Change in courses: EDLIT 74200, 75200, 75400
- GS-1166 Change in degree program: Early Childhood Special Education: MS in Education Leading to Dual Certification in Teacher of Students with Disabilities
- GS-1167 Change in degree program: Early Childhood Special Education: MS in Education Leading to Certification in Teacher of Students with Disabilities
- GS-1162 CURRICULUM & TEACHING, EDUCATIONAL FOUNDATIONS, AND SPECIAL EDUCATION
Change in degree program: Instructional Leadership leading to Doctor in Education
- GS-1163 New Courses: EDF 80300, EDUC 80500, and SPED 80200
- GS-1168 SPECIAL EDUCATION
Changes in courses: SPEDE 77300 and 77800

(Approved by the Graduate Course of Study & Academic Requirements Committee on 5/9/17.)

GRADUATE ROUTINE CHANGES

		Pages
GR-1170	CURRICULUM & TEACHING Routine change in course: EDESL 73200	2

Department of Curriculum and Teaching/TESOL Program
Routine Change in EDESL 732

FROM (strikethrough the changes)		TO (<u>underline</u>)	
Name	Second Language Literacy and Language	Name	Second Language Literacy and Language
Five Digit Course Number	EDESL 73200	Five Digit Course Number	EDESL 73200
Pre and/or Co Requisites (specify which are pre, co, or both)	Pre-/Co-Req: EDESL 78300 or permission of TESOL adviser	Pre and/or Co Requisites (specify which are pre, co, or both)	Pre-/Co-req: EDESL 78300 or permission of TESOL adviser
Hours (per week)	3	Hours (per week)	3 plus 10 hours of fieldwork
Credits	3	Credits	3
Description	This course offers an in-depth treatment of the literacy and language knowledge needed for the teaching of literacy skills through the various content areas (math, science, social studies, literature) to English language learners.	Description	This course offers an in-depth treatment of the literacy and language knowledge needed for the teaching of literacy skills through the various content areas (math, science, social studies, literature) to English language learners. <u>Requires 10 hours of fieldwork.</u>
		Effective Term Note: Most proposals take 2-3 semesters to be available for student to register.	Fall 2017
<p>Rationale: This course was recently approved as a new course in the TESOL-STAC program. Although it is a new course, earlier versions of this course, as well as other literacy/language courses in our program all require that fieldwork in K-12 schools be completed with such courses. However, in our recent program change, we inadvertently omitted the fieldwork requirement that was standardly required in other/earlier versions of this course. This proposal restores the standard 10 hours of fieldwork to this course.</p>			

Office of the Hunter College Senate

Room 1018 East Building

Phone: 772-4200

17 May 2017

TO: Members of the Hunter College Senate

FM: Senate Administrative Committee

RE: Senate Meeting Schedule for Fall 2017/Spring 2018

FALL 2017

Time: Wednesdays from 3:30 to 5:25 P.M.

August 30
September 13 and 27
October 11 and 25
November 8 and 29
December 6

SPRING 2018

Time: Wednesdays from 3:30 to 5:25 P.M.

January 31
February 14 and 28
March 14 and 28
April 18
May 2, 9, and 16

**THE CITY UNIVERSITY OF NEW YORK
2017-2018 ACADEMIC CALENDARS**

FALL 2017

August 2017:

F 25 Classes begin

September 2017:

M 4 LABOR DAY - COLLEGE IS CLOSED

Tu 19 Classes follow a Thursday schedule

W 20 - F 22 No classes scheduled

F 29 - Sa 30 No classes scheduled

October 2017:

M 9 College is closed

November 2017:

Tu 21 Classes follow a Friday schedule

Th 23 - Su 26 THANKSGIVING RECESS - COLLEGE IS CLOSED

December 2017:

W 13 Reading Day

Tu 14 - W 20 Final Examinations

W 20 End of Term

Su 24 - M 25 COLLEGE IS CLOSED

Su 31 COLLEGE IS CLOSED

January 2018:

M 1 COLLEGE IS CLOSED

SPRING 2018

January 2018:

Sa 27 Classes begin

February 2018:

M 12 LINCOLN'S BIRTHDAY - COLLEGE IS CLOSED

M 19 PRESIDENTS' DAY - COLLEGE IS CLOSED

Tu 20 Classes follow a Monday schedule

March:

F 30- Sa 31 Spring Recess

April 2018:

Su 1- Su 8 Spring Recess

W 11 Classes follow a Friday Schedule

May 2018:

Th 17 Reading Day/Final examinations

Th 17 - Th 24 Final Examinations

Th 24 End of Term

M 28 MEMORIAL DAY - COLLEGE IS CLOSED

10 May 2017

(Previously Distributed on 8 February 2017)

RESOLUTIONS RE HUNTER FOCUS

I. RESOLUTION ON REMAINING 3 CREDITS

(Approved by the Senate on 22 February 2017)

Be it resolved that students who have fulfilled the Foreign Language portion of the Hunter Focus and have only 3 more credits left to complete the Hunter Focus shall be automatically waived from taking those last 3 credits. This change to the Hunter Core Requirement shall apply to all students graduating before or during academic year 2018-19.

Rationale: The Committee on General Education has been asked to reconsider the Hunter Focus. Students come to Hunter with different levels of foreign language proficiency; and the number of credits they are still required to take varies depending on their matriculation status. Native Hunter students are also affected because they often have only 3 credits left for the Focus after they have completed their Foreign Language requirement. Currently, the student must declare a Concentrated Study and take an additional 3 credit course that is a part of a second major, minor, or concentrated study outside of their area of study. The dimension and complexity of the requirement have caused students to have a number of problems, each of which must currently be dealt with on a case-by-case basis.

II. THE REMOVAL OF THE FIRST LEVEL FOREIGN LANGUAGE FROM THE WORLD CULTURES AND GLOBAL ISSUES CATEGORY

Be it resolved that first level courses will no longer be used to satisfy the World Culture and Global Issues category. This policy is effective Fall 2017.

Rationale: Removing the first level foreign language from the World Culture and Global Issues category will open up the bucket for students to take other courses. This change is expected to diminish the number of students that have credits left to take in the Hunter Focus after completing the Foreign Language Requirement.

III. TRANSFER STUDENTS TO CHANGE THEIR FOREIGN LANGUAGE

Be it resolved that transfer students are allowed to begin the study of a new language to fulfill the Hunter Focus for the number of credits prescribed by their transfer status.

Rationale: Hunter College receives a number of transfer students with varying degrees of foreign language competency. Forcing such students into a prearranged language sequence has proven pedagogically ineffective.

Be it resolved that the catalog language be revised to reflect this policy as follows:

<u>FROM:</u>	<u>TO:</u>
<p>Appendix I: Hunter Core Requirement</p> <p>...</p> <p>The Hunter Focus Beyond the CUNY Common Core, Hunter requires students to complete 12 credits for the Hunter Focus. These credits are part of the CUNY College Option – an additional set of requirements in the baccalaureate programs that encourage students to delve more deeply in the specialties of the colleges. The Hunter focus emphasizes foreign language and concentrated study – two areas of study that highlight Hunter’s current and historic focus on the liberal arts.</p> <p>Hunter students are expected to attain fourth-semester proficiency in a foreign language, regardless of where the learning took place. After this goal has been met, students should begin concentrated study in an area outside of their first major. The composition of the Hunter Focus will vary depending on students’ language proficiency at the time of matriculation. Students who have to take a beginning language course but have already fulfilled their World Cultures requirement with a different class may apply <u>all 12 language credits</u> to the Hunter Focus. Students in the Hunter College School of Nursing may fulfill their entire 12 credits of Hunter Focus by taking three “STEM variant” science courses in addition to the STEM courses used to fulfill the CUNY Common Core.</p>	<p>Appendix I: Hunter Core Requirement</p> <p>...</p> <p>The Hunter Focus Beyond the CUNY Common Core, Hunter requires students to complete 12 credits for the Hunter Focus. These credits are part of the CUNY College Option – an additional set of requirements in the baccalaureate programs that encourage students to delve more deeply in the specialties of the colleges. The Hunter focus emphasizes foreign language and concentrated study – two areas of study that highlight Hunter’s current and historic focus on the liberal arts.</p> <p>Hunter students are expected to attain fourth-semester proficiency in a foreign language, regardless of where the learning took place. After this goal has been met, students should begin concentrated study in an area outside of their first major. The composition of the Hunter Focus will vary depending on students’ language proficiency at the time of matriculation. Students who have to take a beginning language course but have already fulfilled their World Cultures requirement with a different class may apply <u>all their language credits (0-12)</u> to the Hunter Focus. Students in the Hunter College School of Nursing may fulfill their entire 12 credits of Hunter Focus by taking three “STEM variant” science courses in addition to the STEM courses used to fulfill the CUNY</p>

Hunter Focus in Foreign Language.

Students are required to complete up to 12 credits in a foreign language depending upon the student's language knowledge at the time of matriculation and a student's matriculation status. (See Considerations for Transfer Students below.) Students may apply only one course at each level (Elementary levels 1 and 2, Intermediate levels 3 and 4) toward the CUNY College Option. Intensive courses can be used to satisfy two levels.

...

Hunter Focus

All transfer students, including CUNY transfers, must complete the Hunter Focus. The number of credits required to complete the Hunter Focus varies with the number of credits transferred as indicated below:

- 12 credits of Hunter Focus for fewer than 30 credits transferred
- 9 credits of Hunter Focus for 30 or more credits transferred without an AA/AS degree*
- 6 credits of Hunter Focus for students with an AA/AS degree

...

Foreign Language. Hunter encourages all students to reach fourth-semester proficiency in a foreign language. If transfer students have not fulfilled the fourth-semester proficiency requirement, then students must apply the foreign language requirement towards the Hunter Focus.

Common Core.

Hunter Focus in Foreign Language.

Students are required to complete up to 12 credits in a foreign language depending upon the student's language knowledge at the time of matriculation and a student's matriculation status. (See Considerations for Transfer Students below.) Students may apply only one course at each level (Elementary levels 1 and 2, Intermediate levels 3 and 4) toward the CUNY College Option. Intensive courses can be used to satisfy two levels.

...

Hunter Focus

All transfer students, including CUNY transfers, must complete the Hunter Focus. The number of credits required to complete the Hunter Focus varies with the number of credits transferred as indicated below:

- 12 credits of Hunter Focus for fewer than 30 credits transferred
- 9 credits of Hunter Focus for 30 or more credits transferred without an AA/AS degree*
- 6 credits of Hunter Focus for students with an AA/AS degree

...

Foreign Language. Hunter encourages all students to reach fourth-semester proficiency in a foreign language. Transfer students who have not attained fourth-semester proficiency in a foreign language at the time of transfer must apply the foreign language requirement towards the Hunter Focus. Students must either continue a language they have studied previously or begin the study of a different language at Hunter for the number of credits required by their transfer status.

FROM: _____

Appendix II: Foreign Language Requirement

All students must demonstrate foreign language proficiency at the 12-credit level or its equivalent. ... **Students may earn credit for the first semester foreign language course (level 10100) without completing the second course, only once.**

Appendix II: Foreign Language Requirement

Hunter encourages all students to reach fourth-semester proficiency in a foreign language, and students who enter Hunter College as freshmen must do so. ... **Students may earn credit for the first semester foreign language course (level 10100) without completing the second course, only once.**



SYLLABUS CHECKLIST

Recommendations based on Best Practices

Course Information

- Course name, number & section
- Course mode of instruction (see below)

-
- **P** - In-Person. No course assignments and no required activities delivered online.
 - **W** - Web-Enhanced. No scheduled class meetings are replaced, but some of the course content and assignments, as well as required or optional activities, are online.
 - **PO** - Partially online. Up to 32% of scheduled class meetings are replaced with online activities or virtual meetings.
 - **H** - Hybrid (Blended). Between 33% and 80% of scheduled class meetings are replaced with online activities or virtual meetings.
 - **O** - Online. More than 80% but less than 100% of scheduled class meetings are replaced with online activities or virtual meetings.
 - **FO** - Fully online. 100% of scheduled class meetings are replaced with online activities or virtual meetings. All of the class work, including exams, is online.
-

- Class days and times (dates, times and location of online meeting room of real-time online meetings)
- Class location (room number and building)
- If using Blackboard, list of [supported web browsers](https://help.blackboard.com/Learn/Administrator/Hosting/Browser_Support)
(https://help.blackboard.com/Learn/Administrator/Hosting/Browser_Support)

Contact Information

- Instructor's name & title
- Hunter email address
- Office: room number and building
- Office phone number
- Office hours: day(s), times, and link to online meeting room for virtual office hours. Webpage and/or social media (e.g., Twitter, LinkedIn, Skype)
- Teaching assistant(s): name(s) and contact information
- Department office information: room/building, phone number

Course Materials

- Required (and suggested) readings / texts: full citation with ISBN and link to [online bookstore](http://hunter.textbookx.com/institutional/)
(<http://hunter.textbookx.com/institutional/>)
- Instructional technologies (e.g., Blackboard, Mastering, WileyPlus)
- Materials on reserve in the library
- Other materials

Additional considerations for online course materials:

- Display materials in formats that can be viewed on most computers and mobile devices (.doc, .pdf, .mp3, .mp4).
- Instructional materials, such as Word, Powerpoint, PDF, videos and other digital formats, should be created to be accessible to all learners, including students with disabilities, and should be compliant with CUNY's IT Accessibility Statement (<http://www2.cuny.edu/accessibility/statement/>).
- Evaluate websites and digital content assigned to students for compliance with accessibility standards. Guides such as [National Center on Disability and Access to Education Cheat Sheet](http://ncdae.org/resources/cheatsheets/accessibility.php) (<http://ncdae.org/resources/cheatsheets/accessibility.php>) are recommended.

Course Description

- Pre-requisites: required courses and skills (e.g. web searching for images, participation in online forums, video creation, or specific software)
- Teaching philosophy & approach
- Goal/Rationale
 - Statement/s of intent or vision
 - How the course will benefit students (e.g., position them to take other courses or advance toward a particular career; enhanced program-level competencies)
- ❖ Learning Outcomes: Specific measurable results, expected subsequent to a learning experience (**required on all syllabi by Senate resolution**)
 - Knowledge (cognitive): Knowledge of disciplinary content that students learn
 - Skills (behavioral): The learned capacity to do something
 - Attitudes and values (affective): Changes in views and beliefs about an issue or problem
 - Abilities: Integration of knowledge, skills, and attitudes in complex ways that require multiple elements of learning

Course Calendar & Content

- Class meeting dates and topics
- Schedule: instructor-set or self-paced
- Holidays/other non-meeting dates/days when classes follow a different schedule (e.g., a Wednesday that follows a Monday schedule)
- Last date to drop a course (delete from record) / Last date to drop without a W
- Assignments, projects, exam dates

Grading Method & Scale

- A clear and explicit explanation of evaluation methodology
 - Format and weight of course performance requirements – participation, quizzes, assignments, homework, projects, exams, etc.
 - Indication of grading rubric(s), if applicable
- Policy for late and missed assignments and exams

Communication

- Preferred method to contact instructor for urgent / non-urgent matters
- Time zone for online course

- Estimated instructor response time for emails / phone calls
- Estimated instructor response time for feedback on assignments
- Expectations for appropriate behavior in online forums and consequences for violation

Resources (include all that apply)

- Websites and online resources
- Laboratories and studios
- Study groups / review sessions
- Tutoring (e.g., from peers, at college learning centers)
- Example/s of excellent performance for applicable requirements
- Library homepage or course guide created by librarian
- E-reserve password
- Technical support information
- Other types of help

Essential Policy Information: *Accompanying each item should be a statement indicating how each will have an impact on grades (if applicable).*

- Attendance/lateness policy
- Policies for late work / missed tests / Incompletes
- Policy for extra credit
- Policy on the use of instructional technologies (e.g., Blackboard)
- Expected time commitment
- Expectations of frequency for checking email and course site

❖ **Hunter College Policy on Academic Integrity** *(required on all syllabi by Senate resolution)*

“Hunter College regards acts of academic dishonesty (e.g., plagiarism, cheating on examinations, obtaining unfair advantage, and falsification of records and official documents) as serious offenses against the values of intellectual honesty. The College is committed to enforcing the CUNY Policy on Academic Integrity and will pursue cases of academic dishonesty according to the Hunter College Academic Integrity Procedures.”

❖ **ADA Policy** (Suggested language from the Office of AccessABILITY)

“In compliance with the American Disability Act of 1990 (ADA) and with Section 504 of the Rehabilitation Act of 1973, Hunter College is committed to ensuring educational parity and accommodations for all students with documented disabilities and/or medical conditions. It is recommended that all students with documented disabilities (Emotional, Medical, Physical, and/or Learning) consult the Office of AccessABILITY, located in Room E1214B, to secure necessary academic accommodations. For further information and assistance, please call: (212) 772- 4857 or (212) 650-3230.”

❖ Hunter College Policy on Sexual Misconduct *(required on all syllabi by Senate resolution)*

“In compliance with the CUNY Policy on Sexual Misconduct, Hunter College reaffirms the prohibition of any sexual misconduct, which includes sexual violence, sexual harassment, and gender-based harassment retaliation against students, employees, or visitors, as well as certain intimate relationships. Students who have experienced any form of sexual violence on or off campus (including CUNY-sponsored trips and events) are entitled to the rights outlined in the Bill of Rights for Hunter College.

- a. Sexual Violence: Students are strongly encouraged to immediately report the incident by calling 911, contacting NYPD Special Victims Division Hotline (646-610-7272) or their local police precinct, or contacting the College's Public Safety Office (212-772-4444).
- b. All Other Forms of Sexual Misconduct: Students are also encouraged to contact the College's Title IX Campus Coordinator, Dean John Rose (jtrose@hunter.cuny.edu or 212-650-3262) or Colleen Barry (colleen.barry@hunter.cuny.edu or 212-772-4534) and seek complimentary services through the Counseling and Wellness Services Office, Hunter East 1123.

CUNY Policy on Sexual Misconduct Link: <http://www.cuny.edu/about/administration/offices/ia/Policy-on-Sexual-Misconduct-12-1-14-with-links.pdf>

Syllabus Change Policy

- Sample language: Except for changes that substantially affect implementation of the evaluation (grading) statement, this syllabus is a guide for the course and is subject to change with advance notice.
- Indication of how students are expected to find out about changes to the syllabus (e.g., via Blackboard, class attendance, etc.)

Additional Resources

- Office of Assessment <http://www.hunter.cuny.edu/academicassessment>
 - ACERT - Academic Center for Excellence in Research & Teaching <http://acert.hunter.cuny.edu>
 - Technology Teaching & Learning Group, ICIT <http://www.hunter.cuny.edu/ttlg>
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17 May 2017

REPORT BY THE GENERAL EDUCATION REQUIREMENTS APPEALS COMMITTEE

Appeals for students in the GER

	1A	2A	3B	2ELAB	2C	2B	3A	2D	2E non lab	FL	
2009	1	1	2	0	0	1	0	0	0	1	6
2010	0	0	4	2	1	1	2	0	0	1	11
2011	0	0	0	2	0	1	5	1	0	3	12
2012	0	0	2	2	2	0	2	0	0	1	9
2013	0	1	3	8	2	4	8	1	1	9	37
2014	0	2	9	23	5	2	4	1	4	31	71
2015	0	0	1	0	0	8	0	0	2	6	17
2016	0	1	16	18	0	13	6	0	10	3	67
2017	0	1	13	9	3	7	4	2	3	3	45
										Total Appeals =	275

Appeals for Students in the HCR (CUNY Common Core)

	EC	MQR	LP	WC	USE	CE	IS	SW	FL		
2013	0	2	2	0	0	0	0	2	0	6	
2014	1	3	6	1	2	1	3	4	2	23	
2015	8	8	5	9	2	7	12	5	0	56	
2016	8	8	5	9	2	7	12	5	3	59	
2017	8	3	6	10	5	12	11	3	4	62	
										Total Appeals =	206

Appeals for P&D

	PDA	PDB	PDC	PDD	
2009	30	29	33	4	96
2010	26	32	37	13	108
2011	25	22	23	6	76
2012	36	17	30	4	87
2013	22	17	37	3	79
2014	18	19	33	2	72
2015	16	15	35	3	69
2016	20	18	38	2	78
2017	10	16	19	0	45
			Total Appeals =		710

Special Approvals by Senate Chair

2017	36
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STUDENTS OPT INTO GER:

13-14	46
14-15	219
15-16	136
16-17	77
Total	478

WAIVER FOR 101 WITHOUT 10

13-14	15
14-15	150
15-16	10
16-17	2
Total	177

OPT INTO DIST REQS:

2009	14
2010	24
2011	29
2012	27
2013	17
2014	20
2015	33
2016	23
Total	187

10 May 2017

Resolution to Extend the Select Committee on Honors

WHEREAS, there has been a call to departments and programs to offer honors courses to students in the Macaulay Honors, Thomas Hunter Honors, and the cohorts honors programs and students with a 3.5 minimum GPA, and

WHEREAS, there are no institutional, college-wide guidelines about what constitutes and distinguishes an honors course from a regular course, and

WHEREAS, the National Collegiate Honors Council suggests opportunities for honors should fit an institution's culture and mission statement, and suggests ways to define honors by describing modes, research and creativity, breadth and enduring questions, service learning and leadership, and experiential learning, and

WHEREAS, the current honors courses offered to students do not appear on a student's transcript, and

WHEREAS, the Committee's charge is to expire in May 2017,

BE IT RESOLVED that the Select Committee on Honors shall be renewed until May 2018 and its charge extended. In addition to the charge approved on 23 October 2013, the Select Committee on Honors, in collaboration with the Undergraduate Course of Study Committee, shall be charged with defining the criteria for honors courses in relation to the institution's mission statement. The definition of honors courses will include a comparison with regular courses and how honors courses fit into departmental honors and the Macaulay Honors, Thomas Hunter Honors, and the cohorts honors programs.

Charge of the Committee when established on 23 October 2013:

The committee shall be charged with collecting and analyzing relevant institutional and program data, including the nature and variety of honors programs available to Hunter students, their standards and policies, teaching and financial resources required, program assessment criteria, and student outcomes. The committee shall collaborate with relevant College units, hold open meetings for community comment and input, make periodic reports to the body, and deliver a final report no later than May 2016, at which time the charge of the committee may be renewed.

Membership Slate

Voting Members

Chair(s): Faculty member(s) from the School of Arts & Sciences

3 faculty from A&S, drawn from sciences, social sciences, arts & humanities

3 faculty at-large

3 students currently enrolled in honors, at least one of whom shall be a MHC student and one of whom shall be a THHP student

1 Advising Services (Director of Cohort Programs)

Provost

Ex-officio Members

Coordinator for THHP

Coordinator for MHC

Chair of Undergraduate Course of Study Committee

2 academic coordinators (cohort advisors)

Deans of schools with undergrads (or designees)

Directors of Admissions, Financial Aid, and Registrar (or designees)