

Proposed Election Procedures for Administrative Committee in May 2023  
April 19, 2023

Approved (BOT, Feb. 15, 2023) charter change of ARTICLE V (approved changes in red):

**Section 1:** At each of its first annual meetings following the new elections, the Senate shall elect from among its **elected** voting members a Chair, a Vice-Chair, a Secretary, and such other officers as it deems necessary. **The Chair shall be a full-time faculty with tenure or CCE. The Vice Chair shall be a matriculated full-time student.** Their term of office shall be one year, and the Chair and Vice-Chair shall not serve in their respective offices for more than four consecutive terms.

**Section 3:** **The Administrative Committee of the Senate shall consist of the Chair, Vice Chair, and Secretary of the Senate, together with four at-large members elected from its voting members. The election for the at-large seats on the Administrative Committee shall follow immediately after the elections of the Officers of the Senate (Article V. Section 1). The Administrative Committee shall reflect a diversity of representation. There shall be no more than one faculty member from one department and not more than two from a division as defined in Article IV, 1B.**

**Note:** *Divisions in Article IV, 1B:*

Humanities and the Arts in SAS	Social Sciences in SAS
Science and Mathematics in SAS	School of Education
Schools of Nursing, Health Professions, and Urban Public Health	

Listed as *departments* by Article IV, 1B:

School of Social Work	School of Nursing
Library	School of Urban Public Health

**General Election Procedures (revised from May 7, 2019 Senate News Bulletin):**

1. Senators will be seated in the usual way, including the activation of their iClicker.
2. Any special procedures for the conduct of the election are settled at the meeting and prior to the election (e.g., time length for nominees to speak or for others to speak on their behalf, etc.).
3. Nominations will be accepted from the floor, until there are not any further nominations, or the body resolves to close nominations (requires 2/3 vote, RONR 31:4). (By RONR 46:6, no seconds for nominations are required.)
4. Members may self-nominate.
5. A nominee does not have to be present but must have expressed willingness to serve if elected.
6. A nominee who fails to be elected for a position may be nominated again for another position for which they are eligible.
7. If there is only one nominee for a position, then that person is declared elected.
8. If there is more than one nominee for a position, then
  - a. Voting will take place via iClicker.
  - b. Write in votes are allowed.
  - c. Rounds of voting will continue until such time as a candidate earns a majority of votes among those present and voting.
  - d. Candidates receiving a majority of votes among those present and voting shall be elected.
9. Election of each office or position will be done one at a time with the result announced before the election of other officers or positions.

**Question: how to run the election in May 2023 to ensure that “The Administrative Committee shall reflect a diversity of representation”?**

**Proposal:** Eligibility requirements are those in revised Charter wording, including the *faculty eligibility constraint* for the positions of Secretary and at-large members: an eligible faculty member cannot be from the same department as any faculty member(s) so far elected and not from the same division of two faculty elected so far who are from the same division, *plus* we explicitly require diversity in faculty representation between

- a) faculty from School of Arts and Sciences (SAS) and a Professional School (either SOE, SHP, SON, SSW, or SUPH):
  - i) at least one faculty member from SAS,
  - ii) at least one faculty member from a Professional School; and
- b) faculty housed at 68<sup>th</sup> Street and a non-68<sup>th</sup> Street campus:
  - i) at least one faculty member from the 68th Street campus,
  - ii) at least one faculty member not from the 68th Street campus.

The election of officers and the 4 at-large members of the Administrative Committee will proceed as follows:

1. Election of Chair – eligibility: a full-time elected faculty member of the Senate with tenure or CCE.
2. Election of Vice Chair – eligibility: a matriculated elected full-time student member of the Senate.
3. Election of Secretary – eligibility: any elected voting member of the new Senate.
4. Election of the four at-large members, each elected one at a time:  
Prior to nominations being made from the floor for a seat, the Parliamentarian will announce which, if any, of the following four categories have not been filled so far:
  - i) a faculty member from SAS
  - ii) a faculty member from a Professional School
  - iii) a faculty member from the 68th Street campus
  - iv) a faculty member not from the 68th Street campus.

The election for each seat will proceed by limiting eligibility to one of those categories, moving in order from i) to iv). Once those categories have been filled (two categories may be filled by one person), then for any remaining at-large seats, eligibility is open to any voting member of the Senate (consistent with the faculty eligibility constraint above).