

MINUTES

**Meeting of the Hunter College Senate
28 October 1992**

	The 282nd meeting of the Hunter College Senate was convened at 4:30 PM in Room W714.	1 2
Presiding:	Kenneth S. Sherrill, Chair	3
Attendance:	The elected members of the Senate, with the exception of those listed in Appendix I.	4 5
	Professor Korn moved that the Agenda be amended, so that the "Introduction" to the Pluralism and Diversity Requirement could be discussed under Agenda item #5.	6 7 8
	After discussion the motion to amend the agenda was defeated by hand vote.	9
	It was moved that the Agenda be accepted as distributed. The motion carried by hand vote.	10 11
Minutes:	The Minutes of the meetings of September 30th and October 14th were approved as distributed.	12 13
Report by the President:	The following is a summary statement of President LeClerc's report to the Senate:	14 15
	He said: "I don't wish to take too much of the Senate's time this afternoon, but I do wish to compliment the Senate on a remarkable accomplishment that occurred at your meeting last week. I see it as our job now within the administration of the College to raise a lot of money in support of the commitment that was made to institute a Pluralism and Diversity Requirement at Hunter College. A few brief announcements:	16 17 18 19 20 21
	We have a very firm commitment from the State, believe it or not, to automate and renovate all of the elevators in the North Building. It will cost about \$3.5M of State monies that will come to Hunter to do this. Vice President Kaufman is coordinating the planning of this effort. It may take 18 to 24 months to complete, but it will happen. There is no doubt about that. In addition, we received \$ 350,000 of support from the City. This is really quite remarkable. Ordinarily, the City government does not invest in State owned buildings and in State entities. Our budget, as we all know, comes from the State, not from the City. However, we were successful in getting \$350,000 of City capital monies from Manhattan Borough President Ruth Messinger, to put into the elevators in both the academic and dormitory wings at the Brookdale Campus.	22 23 24 25 26 27 28 29 30 31 32 33
	The Board of Trustees approved on Monday night of this week the Chancellor's Budget Request for the next academic year. It is a very, very impressive document that highlights, in particular, the role that the City University and the colleges can play in something that is being called "Work Force Development." The Governor asked the Chancellor last year, in a meeting he had with her and with the Chairman of the Board, to come up with ideas of ways in which the State could fund a new series of initiatives at the campuses that are aimed at improving and increasing the quality and productivity of the local work force. It is a comprehensive document, and it seeks a lot of money in the areas that are important to us, in particular in the areas of education, health sciences, nursing, accounting, and a few others. I am sending a copy of the Chancellor's Budget Request to the distinguished Chair of the Senate and to the Chair of the Senate Budget Committee for their information. Perhaps we can have a presentation on the highlights of this at a future meeting of the Senate.	34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49
	As some of you may know, we were up for a mid-cycle review by the Middle States Association of Colleges and Schools last year and this year. The report is in. Hunter passed with flying colors. We are secure for the next five years. There was a lot of praise for the College. I will transmit	50 51 52 53

a copy of this report as well to the Chair of the Senate, and we will put a copy in the Library for everyone's information. 54
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Hunter received very good, in fact glowing reviews in Edward Fiske's 1993 edition of the "Guide to American Colleges and Universities," and also in the Barron's "Guide to the Best Buys in Higher Education in America." Terrific, terrific reviews. Each one is about two pages in length and is enormously positive about the College, about its students, about its faculty, even about its facilities. I don't know who gave them the tour, but nonetheless that was pleasant to read. 56
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Hunter College will host and sponsor its first major benefit dinner this winter in order to raise endowment monies for the Hunter College Playhouse. The Playhouse will be completed in terms of the \$5M rehabilitation project. Now we seek to raise close to a \$1M of endowment support. We are conferring the first Hunter "Woman of the Year Award" on Helen Galland, who is an alumna and the former President of Bonwit Teller. The dinner chairman is Burton Tansky, who is the CEO of Bergdorf Goodman's, and the co-chair is Evelyn Lauder, an alumna who is Senior Vice President of the Estee Lauder cosmetics company. This is going to be a very fancy event. We hope to net close to \$200,000 for the Playhouse, and we hope that these sorts of dinners will become an annual event at the College in the future. 63
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Let me conclude by congratulating all of those who participated in the various kinds of commemorative events that we had at the College relative to the quincentenary of Columbus' voyage to this hemisphere. I hope you have all seen the extraordinary exhibit in the Leubsdorf Gallery. ABC News did a 10-minute piece on that, and it was televised nationally two Sundays ago. Dean Judith Friedlander brought a remarkable theatrical production to Hunter, called "The Moors and the Christians," that many people of the College saw. Professor Di Scipio, who is my colleague in the Department of Romance Languages, and is the College Ombudsman, organized a remarkable two-day conference, "From the New World to Utopias," that took place last Thursday and Friday. There were many wonderful papers given, and a lot of people attended. I am grateful to him, publicly, for the impressive work that he did on that conference, and to all the work and all the participation that we had at Hunter on the event of the 500th anniversary of Columbus' voyage. 75
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All that speaks obviously to the intellectual liveliness and dynamism of this institution. We are not letting some bad budget times get us down. We are alive and kicking. A lot of great things are happening at this College, including the work of the Senate. Those are my comments. If you have questions I am happy, as always, to take them and try to answer them." 90
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**Report by the
Administrative
Committee:**

Professor Sherrill presented the report as follows: 96

Special Election to fill vacant seats on the Senate: Additional nominations 97
Additional nominees for the vacant students seats were: 98

- John F. Geida (Poli.Sci./English) Day 99
- Yorel Francis (Day) 100
- Kim Ray (History) Day 101
- Erica Chinhenzva (Poli.Sci.) Day 102

It was moved that the Secretary be instructed to cast a single ballot in favor of each nominee. The motion carried by hand vote. 103
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Additional nominees for the vacant faculty seats were: 105

- Willie J. Wimberly (Academic Skills) 106

It was moved that the Secretary be instructed to cast a single ballot in favor of the nominee. The motion carried by hand vote. 107
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Approved Curriculum Changes 109
The following curriculum changes as listed in the report dated 28 October 1992, were approved as per Senate resolution, and were submitted for the Senate's information: Item GS-351 (Special Education). 110
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Committee	<u>Nominating Committee</u>	113
Reports:	Dr. Marilyn Rothschild, Chair of the Committee, presented the two-part report dated 28 October 1992, and moved for approval of the entire slate.	114 115
	The motion carried by hand vote, and the following were elected:	116
	<u>Undergraduate Course of Study Committee</u>	117
	Faculty from Sciences & Math.:	Bill Williams (Math.) 118
	Faculty At-large:	Marta Petruszewicz (History) 119
	Students:	Martin Jordan (Soph) Day 120 Kathleen Geier (Eng/Hon/Wom.St.) 121
	<u>Undergraduate Academic Requirements Committee:</u>	122
	Faculty from Health Professions:	Violet Malinsky (Nursing) 123
	Faculty Alternate:	Pamela Mills (Chemistry) 124
	Student Alternate:	Caroline Paddock (Art History) 125
	<u>Graduate Course of Study Committee</u>	126
	Graduate Student:	Cathy Rybak (Social Work) 127
	<u>Graduate Academic Requirements Committee</u>	128
	Student:	Sylvia Dempsey (Educ.) Grad. 129
	<u>Student Standing Committee</u>	130
	Faculty from Academic Skills:	Helene Sherman 131
	Faculty Alternate:	Barbara Welter (History) 132
	<u>Budget Committee</u>	133
	Faculty from Sciences & Math.:	Virginia Teller (Comp.Sci.) 134
	Students:	John Pastor (Human.Comm.) Day 135 Sandra Goodridge, Evening 136
	<u>Departmental Governance Committee</u>	137
	Faculty from Social Sciences:	William Tennyson (Economics) 138
	Faculty from Humanities & Arts:	Maria Paynter (Rom.Lang.) 139
	Student:	Timothy Lee (Und.) Day 140
	<u>Calendar Committee;</u>	141
	Faculty from Humanities & Arts:	Tamara Green (Classics) 142
	Faculty from Health Professions:	Nora Baker (Health Sci.) 143
	Faculty from Sciences & Math.:	Shirley Raps (Biology) 144
	Faculty Alternate:	Lorelyn Mirage-Cardo (Acad. Skills) 145
	Students:	Frances Goulart (Poli.Sci.) Day 146 Kristine Mancenido (Bio) Day 147 Robin Hardy (Und.) Day 148
	<u>Grade Appeals Committee</u>	149
	Faculty:	Avi Liveson (Economics) 150 Sylvia Roshkow (English) 151
	Student:	Vickie W. Lee (Acc/Eco) Day 152 John Pastor (Human.Comm) Day 153
	Student Alternate:	Robin Hardy (Und.) Day 154
	<u>Committee on the Library</u>	155
	Faculty from Humanities & Arts:	Sue Weinberg (Philosophy) 156
	Faculty Alternate:	Karen Greenberg (English) 157
	Students:	Ari A. Spett (Music) Day 158 Erica Petersen (Ed/Theatre) Day 159 Timothy Lee (Und.) Day 160
	<u>Master Plan Committee</u>	161
	Faculty from Sciences & Math.:	Thomas Wesselkamper (Com.Sci.) 162
	Faculty from Health Professions:	Gary Krasilovsky (Health Sci.) 163
	Students:	Elsa Braccero (Comm.) Day 164 Kristine Mancenido (Bio) Day 165
	<u>Teacher Evaluations Committee</u>	166
	Faculty:	Thomas McIntyre (Special Educ.) 167
	Faculty Alternate:	Marnia Lazreg (Sociology) 168
	Students:	Erica Petersen (Ed/Theatre) Day 169 Tara Moloney (History/Ed) Day 170 Elsa Braccero (Comm.) Day 171

<u>Review Commission on Distribution Requirements (Appeals)</u>	172
Student:	Martin Jordan (Soph) Day 173
Student Alternate:	Caroline Paddock (Art Hist./Hon.) 174
<u>Teacher Evaluations Committee: Proposal for a Revised Questionnaire</u>	175
Mr. Richard Baldwin, previous Chair of the Committee, presented the Report dated 28 October 1992, as distributed.	176 177
It was moved that there be general discussion of the proposal for a period of 10 minutes, to be followed by specific discussion. The motion carried by voice vote.	178 179
The motion on the floor was approval of the proposal for a "Revised Questionnaire for Student Evaluation of Teaching," as submitted.	180 181
After discussion Professor Di Scipio moved that question # 4 be amended by adding the words "when requested."	182 183
After discussion it was moved that the amendment be amended by substituting the words "as appropriate" for the words "when requested."	184 185
After discussion the motion to amend the amendment was defeated by hand vote.	186
Professor Di Scipio's motion to amend was on the floor.	187
It was moved that the amendment be amended by substituting the words "when appropriate" for the words "when requested."	188 189
The question was called and carried.	190
The motion to amend the amendment was defeated by hand vote.	191
The motion on the floor was Professor Di Scipio's motion to amend question #4.	192
The question was called and carried.	193
The motion to amend was defeated by hand vote.	194
The motion on the floor was approval of the proposal for a "Revised Questionnaire for Student Evaluation of Teaching."	195 196
After discussion the question was called and carried.	197
The motion carried by hand vote.	198
The "Revised Student Evaluation of Teaching Questionnaire," as approved, is attached as Appendix II.	199 200
After discussion, Professor Korn moved to recommit to the Teacher Evaluations Committee the following Committee recommendation with instructions that the committee consider mechanisms for developing composite scores:	201 202 203
"We further recommend that a weighted average of the responses to questions 7 through 15 also be used wherever responses to question 16 "My overall evaluation of this instructor's teaching" are used in personnel matters."	204 205 206
After discussion the question on the motion to recommit was called and carried.	207
The motion to recommit did not received the required number of 33 votes and carried over to the next meeting.	208 209
A motion to adjourn carried, and the meeting was adjourned at 5:50 P.M.	210

Respectfully submitted,



Khursheed Navder, *nm*
Secretary

APPENDIX I

The following members were noted as absent from the meeting:

FACULTY:

Academic Skills: Barbara Stanley
Bernice Baxter
Willie Wimberly

Anthropology: William Parry
Thomas McGovern
John Oates
Gerald Creed

Art: Joel Carrera
Ulka Bates
Andrea Blum

Black & P.R. Studies: Pedro Lopez-Adorno

Chemistry: Charles Hecht

Classics: Tamara Green

Communications: Tami Gold
Serafina Bathrick
Fulton Ross "E"

Computer Science: Virginia Teller "E"

Curriculum & Teaching: Tony Picciano
Alene Smith

Economics: Howard Chernick
Avi Liveson "E"

Educational Foundations: Joan Buxbaum

English: Karen Greenberg

Geology & Geography: Richard Liebling

German: Annette Kym
Suzanne Osborne

History: Barbara Welter

Library: Pamela Wonsek
Steve Kowalik "E"

Music: Jana Feinman
Susan Kagan

Political Science: Rosalind Petchesky
Joan Tronto

Psychology: Peter Moller "E"

Romance Languages: Marithelma Costa "E"

Social Work: Jayne Silberman "E"

Sociology: Ruth Sidel "E"
Martin Warmbrand

Special Education: Marsha Lupi
Marsha Smith-Lewis

Student Services: Reva Cohen "E"

Dean Carlos Hortas
Dean Erwin Fleissner
Dean Everlena Holmes "E"
Vice President Sylvia Fishman

STUDENTS:

David Asencio
Scott Lessard
Sandra Goodrich
Rita Sabini
Stacey Bell
Michael Joseph
Jeanette Surita
Todd Smith
Zoisa Simmons
Rafael Hernandez
Frances Goulart "E"
Lynette Renee Carpenter
Sigrid Cotto
Armin Patel
Victoria Kern
Elsa Bracero
Jessica Indri
Gina Jones
Dionne DeFlorimante
Debra Robertson
Paul Mittelman
Simon Kamara
Lewanda Hernandez
Jose Ramos
Damaris Nunez
Edilberto Soriano
Kyle Williams
Amy Fatutta
George Tong
Moriah Eskow
Kim Ray
Helen Pouliasis
Judy Smith
James Painter
Erica Petersen
Arlene King
Alicen Willis
Amy Kossoy
Sean Sukal

APPENDIX II:

REVISED STUDENT EVALUATION OF TEACHING

HUNTER COLLEGE OF THE CITY UNIVERSITY OF NEW YORK

NCS Trans-Optic E10-6976:321

STUDENT EVALUATION OF TEACHING

(adapted from the University of Pittsburgh "Student opinion of teaching questionnaire")

CODE NUMBER

Grid for entering code numbers, with rows 0-9 and columns 1-5.

Directions for marking and Improper/Proper marks section. Includes instructions on pencil use and mark types.

Instructor's Name, Course No., and Section fields.

- 1. I am enrolled in this course because: (radio buttons for required, elective, etc.)
2. Grade you expect in this course: (radio buttons for A-F, Credit, No Credit, Pass, Fail, Other)
3. Major or field: (radio buttons for various fields like Educ., Sci. & Math., etc.)

For items 4 through 6, MARK THE NUMBER OF THE CATEGORY WHICH BEST DESCRIBES YOUR JUDGMENT:

- 1. Much less than in most courses I've taken.
2. Somewhat less than in most courses I've taken.
3. About the same as in most courses I've taken.
4. Somewhat more than in most courses I've taken.
5. Much more than in most courses I've taken.
4. The instructor provides individual attention: (1-5)
5. The instructor treats all students in a respectful manner: (1-5)
6. The instructor encourages student participation: (1-5)

DIRECTIONS: LISTED BELOW ARE SEVERAL CHARACTERISTICS OF TEACHING BEHAVIORS. UNDER EACH ARE THE NUMBERS 1 THROUGH 5, WHICH STAND FOR THE FOLLOWING CATEGORIES:

- 1. In this respect, your instructor ranks below most of the teachers you have known.
2. In this respect, your instructor is only fair in comparison with other teachers you have known.
3. In this respect, your instructor is average in comparison with other teachers you have known.
4. In this respect, your instructor is well above the average of the teachers you have known.
5. In this respect, your instructor is one of the most outstanding you have known.

RATE YOUR INSTRUCTOR BY MARKING THE NUMBER THAT INDICATES THE CATEGORY WHICH BEST DESCRIBES YOUR JUDGMENT ON EACH ITEM. JUDGE EACH ITEM SEPARATELY. WORK QUICKLY, BUT NOT THOUGHTLESSLY OR CARELESSLY.

- 7. States clearly defined objectives for students
8. Presents course content in an organized manner
9. Makes good use of examples and illustrations to clarify concepts
10. Interprets difficult and abstract ideas
11. Conveys his/her knowledge of the subject to students
12. Communicates effectively
13. Provides feedback and criticism in a positive manner to encourage student improvement
14. Tries to stimulate thinking on the part of students
15. Has increased my interest in the subject
16. My overall evaluation of this instructor's teaching: (1-5)

17. Did exams reflect materials emphasized in the course? (radio buttons for Yes, No, Does Not Apply)

18. Did the instructor begin and end class on time? (radio buttons for Yes, No)

19. Was your work graded fairly? (radio buttons for Yes, No, Does Not Apply)

20. How helpful to you were the instructor's responses to questions? (radio buttons for Not Helpful, Moderately Helpful, Very Helpful, Does Not Apply)

21. How much helpful feedback was provided on work submitted? (radio buttons for Very Little, A Moderate Amount, Very Much, Does Not Apply)

ADDITIONAL ITEMS 25-34 with multiple choice options (A-J).