

MINUTES

**Meeting of the Hunter College Senate  
8 February 1995**

	The 316th meeting of the Hunter College Senate was convened at 4:20 PM in Room W714.	1 2
<b>Presiding:</b>	Kenneth S. Sherrill, Chair	3
<b>Attendance:</b>	The elected members of the Senate with the exception of those listed in Appendix I.	4 5
	The Agenda was adopted as distributed.	6
<b>Minutes:</b>	The Minutes of November 30th and December 7th were approved as distributed.	7
<b>Report by the President:</b>	The following is a summary statement of President Blank's report to the Senate:	8 9
	She said: "Hot off the press—here are the names of the five candidates for President who will be visiting the campus for interviews over a period of two weeks starting on February 16th:	10 11 12
	Thursday, February 16 — Dr. David A. Caputo, Dean of Liberal Arts, Purdue University, West Lafayette, Indiana	13 14
	Friday, February 17 — Dr. Marilyn J. Boxer, Vice President for Academic Affairs, San Francisco State University, San Francisco, CA	15 16
	Tuesday, February 21 — Dr. Sidney A. Ribeau, Vice President for Academic Affairs, California State Polytechnic University, Pomona, CA	17 18 19
	Thursday, February 23 — Dr. Barbara R. Heller, Dean and Professor, School of Nursing, University of Maryland at Baltimore, MD	20 21
	Friday, February 24 — Dr. James F. Kilroy, Provost and Vice President, Tulane University, New Orleans, LA	22 23
	On the matter of the budget cuts proposed by the Governor, I want to emphasize how important it is that we all get involved in political activities. I am sure you have all received the Hunter hit list that designates key state legislators. I urge each and everyone of you, your student, everybody, to go out there and lobby. Between now and the adoption of the budget there is an opportunity for us to protest and to make it clear that there will be consequences for these legislators if they do not rally around.	24 25 26 27 28 29 30
	I want to underline the gravity of the situation that we are facing. It is extremely important, and it is extremely unpleasant in many ways. It has implications for all of us, and for some people more than others. What we have to do is to get out there and lobby against these cuts which will disadvantage everybody, but that will disadvantage the most disadvantaged people more than anyone else. We must fight against this, and I am asking you to do everything you can. You have to fight on the broadest possible terrain. It will not serve our purpose well to be self-serving. You have to show what these cuts will really mean to Hunter and to all of CUNY, how this is going to cut both access and excellence, how we are going to be entirely estranged from our 125 year mission."	31 32 33 34 35 36 37 38 39 40 41
	President Blank concluded her report by answering questions from the floor.	42
<b>Report by the Administrative Committee:</b>	Professor Sherrill presented the report as follows:	43
	<u>Special Election to fill vacant Senate seats</u>	44
	Professor Sherrill informed the Senate that the following students had been nominated to fill vacant students seats:	45 46

Anna Matkovic (Physical Therapy Major) 47  
Mecerdes Batista (Human Comm. Major) 48  
Hyon Kim (Philosophy Major) 49

It was moved that the Secretary be instructed to cast a single ballot in favor of each nominee. The motion carried. 50  
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**Approved Curriculum Changes** 52

The following curriculum changes, as listed in the report dated 8 February 1995, were approved as per Senate resolution and were submitted for the Senate's information: Items US-920 and US-922 (Economics), US-925 (Health Sciences), US-926 (Health & Physical Education). 53  
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**Revision of College-wide Search Procedures** 57

Professor Sherrill presented the "Revised Procedures" dated 8 February 1995, as distributed. The "Procedures" were revised to include: (a) language to comply with Article VIII, new Section 13, of the Hunter College Governance Charter under section 1; (b) addition of titles for college-wide searches in accordance with the new Charter language under section 1. B.; and (c) "Procedures for establishing a Search Committee for Vice President for Administration under section 3. a. He informed the Senate that the title "Registrar" was erroneously listed under paragraph 1. B. and should be deleted. 58  
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After discussion Ms. Stokely moved that the fourth paragraph under 3. a. be amended to read: "...3 faculty members. and 3 members of the staff..." 66  
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The Chair clarified the amendment by informing the Senate that if the amendment is adopted, the following lines of that paragraph would have to be changed accordingly: 68  
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the third line would read: "...among the divisions, and 6 members of the staff..." 71  
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the second to the last line would read: "...at least one of the 6 members of the faculty and staff shall be from a campus other than the 68th Street campus." 73  
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After discussion the question was called and carried. 76

The amendment was approved by hand vote with 33 in favor and 28 opposed. 77

The motion on the floor was the main motion as amended. The motion carried by hand vote. The "Revised College-wide Search Procedures," as amended and approved are attached as Appendix II. 78  
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**Report from the Chair re: Budget Crisis** 81

The following is a summary statement of Professor Sherrill's report. He said: 82

"The Governor's proposed budget reduces State aid to CUNY by \$158.1 million, a cut of 25.7%. This budget assumes that the CUNY Board of Trustees will raise tuition by \$1,000 per student, which would make CUNY the 3rd or 4th most expensive public university in terms of tuition. Our community colleges are already more expensive than 95% of the community colleges in this country. 83  
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The proposed budget would place a cap on TAP financial aid at 90% of tuition, which would mean that students who are currently eligible for full tuition scholarships would have to pay \$350 in tuition. According to the University's admissions people 51,000 students out of the roughly 210,000 students in the university have net taxable incomes of under \$1,000. So, you are saying to these 51,000 students that they should be prepared to spend \$350 in tuition to stay in college. There is no telling what this would do to admissions. The estimate at 80th Street is at anywhere between 20,000 and 40,000 students currently in the university would be unable to continue. It is conceivable that with a maximum of 90% in TAP funds, private colleges would lose a large number of students. They might come to CUNY and our total enrollment might not change. Indeed, the Governor projects that that total enrollment at CUNY will increase, yet the amount of money will decrease by \$46million if not more. The total across the board cut in the State budget is about 3 to 3.5%, while CUNY is taking a totally disproportionate cut of 25.7%. 88  
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The Board voted at its January meeting a state of fiscal exigency for the community colleges on the basis of the Mayor's cuts. On Monday the Board Committee on Fiscal Affairs voted to recommend to the Board of Trustees that a state of fiscal exigency be declared for the senior colleges as well. This is the first step in the process of firing people, including people with tenure. 103  
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If the proposed budget cuts were implemented the college could not operate as we know it. The Governor did not take a meat ax to the budget. He took a scalpel and targeted the most financially needy people in the University. It began with a cut of all Higher Education Opportunity Programs (HEOP), including the total elimination of SEEK and College Discovery, the elimination of aid to part-time students, the elimination of supplemental TAP, the end of tuition assistance for graduate students, and so on. 108  
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What we have to do in the next 6 weeks is to change the legislators' minds by talking their language. We are everywhere, we live all over the city and the state. While we will be going to Albany and do a letter-writing campaign, the most effective way by far is to visit our representatives, senators and assembly people, in their district offices when they come home. 115  
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Immediately after this meeting, the College's Legislative Action Committee (CLAC) will be meeting. With the help of the President, we will soon be able to tell every faculty, staff, and student the names of their legislators and where the district offices are. We will be conducting a massive lobbying campaign—not with public funds. However, we need people who are prepared to put a lot of time into organizing and into doing research. We need some people to help with the computer work and to generate the documents that will tell people where to go and how to get there. We will be organizing to go to Albany. But most importantly, every Thursday, Friday, and weekend we will be organizing to get people to visit their legislators in their district offices. We will be working in coalition with other communities. 120  
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The Student Government is having a Town meeting on February 22nd in Room W615 from 1 to 3:30 PM. At the same time there is a meeting of the Board Committee on Fiscal Affairs which will try to determine the purpose of the university in terms of downsizing should we have to. Also, on February 21st the Board of Trustees will hold a Public Hearing among other things on the resolution to declare a state of fiscal exigency for the senior colleges. It is critical that members of the College community speak on that motion and indicate what they view as the appropriate priorities of CUNY." 131  
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Following a question-and-answer period the meeting was adjourned at 5:40 P.M.

Respectfully submitted,



Renate Murray  
Executive Assistant

**APPENDIX I**

The following members were noted as absent from the meeting:

**FACULTY:**

Academic Skills:	Roy Connell Barbara Stanley "E" Mary Yepez Maria Rodriguez	Sociology:	Martin Warmbrand
Art:	Joel Carreiro William Agee Jane Roos	Theatre & Film:	Jonathan Kalb
Biological Sciences:	Rivka Rudner	Urban Affairs:	Sigmund Shipp
Chemistry:	Angelo Santoro	Dean Evelyn Gioielli "E"	
Classics:	Tamara Green	Dean Carlos Hortas	
Communications:	Serafina Bathrick Samuel Fleishman James Roman	Dean Susan Lees	
Computer Science:	Thomas Wesselkamper	Dean Everlena Holmes "E"	
Curriculum & Teaching:	Alene Smith Anthony Picciano		
Economics:	Avi Liveson Howard Chernick Terence Agbeyegbe Nashwa George "E"		
Educational Foundations:	David Hodges		
English:	Floyd Horowitz Trudith Smoke "E"		
Geology & Geography:	Jeffrey Osleeb		
German:	Eckhard Kuhn-Osius "E"		
Health Sciences:	Khursheed Navder "E"		
History:	Bernadette McCauley		
Library:	Polly Thistlethwaite		
Mathematical Sciences:	Daniel Chess Sandra Clarkson Norma Moy		
Music:	James Harrison		
Nursing:	Eileen Lahey "E"		
Political Science:	Joan Tronto		
Psychology:	Gerald Turkewitz Petter Moller "E"		
Romance Languages:	Marithelma Costa Maria Paynter		
Social Work:	Jayne Silberman George Getzel Malka Sternberg		

**STUDENTS:**

Jean Lemaitre  
Mark Quick  
Tracey Rivera  
Hopeton Smalling  
Yvonne Zaharakis  
Lucrece Francois  
Meg Bruck  
Shirley Juste  
Erica Petersen "E"  
Inacio Pinto  
Adeline Su  
Carol Calmenares  
Paula Henriquez  
Michael Reyes  
Mintra Baijnauth  
Kimberly Baxter  
Joyce Bowden  
Lonny Paris  
Istvan Busa-Farkas  
Priscilla Chang  
Jose Diaz  
Neida Gonzalez  
Peter Davies  
Patricia Laporte  
Mark Weinstock  
Elka Mumizaga

APPENDIX II

**COLLEGE-WIDE SEARCH PROCEDURES**  
(Revised Spring 1995)

**1. Searches for Administrative Positions**

Article VIII, Section 13, of the "Charter for a Governance of Hunter College" states:

"Administrative search committees shall be constituted for all administrators (full deans and above) who, because of the nature of their policy making, have a significant impact on academic affairs and on the rights and welfare of the students and the faculty. The proceedings of search committees shall be confidential.

Different search committee staffing procedures may be appropriate for administrators who have college-wide impact and those who affect primarily only their divisions. In any procedure adopted, the Senate shall be responsible for nominating the panel of search committee candidates and search committee Chairs from whom the College President or the CUNY Board of Trustees, as appropriate, will select the search committee and the search committee Chair. This section shall be read consistent with applicable CUNY Board of Trustees policy on presidential search committees.

The search committee shall have responsibility of nominating candidates for administrative positions to the College President who shall have the final authority to make recommendations to the CUNY Board of Trustees."

The following list is not intended to be a final complete list of all positions for which searches are to be conducted. They are the titles of the positions which currently satisfy the criteria in the first paragraph. As new administrative positions or titles are created, they will be examined to see whether or not they satisfy the criteria.

A. Divisional Searches shall be conducted for the following officers or their equivalents:

1. Dean of Programs in Education
2. Dean of Humanities & Arts
3. Dean of Sciences & Mathematics
4. Dean of Social Sciences
5. Dean of School of Health Sciences
6. Dean of School of Nursing
7. Dean of School of Social Work

B. College-wide Searches shall be conducted for the following officers or their equivalents:

1. Vice President for Academic Affairs and Provost
2. Vice President for Administration
3. Vice President for Student Affairs and Dean of Students
4. Vice President for Institutional Advancement.
5. Chief Librarian
6. Assist.Vice President for Administrative Services and Information Technologies

**2. Procedures for Establishing Search Committees for Divisional (or equivalent) Deans:**

a. Nomination and Election of Candidates for Membership:

Each department (or other appropriate subdivision) in the Division or equivalent may nominate one or more full-time faculty members by election among its fulltime faculty members and one or more students by election among its student majors (or equivalent) for service on the search committee. Faculty members (including part-time faculty) and student majors from this division may also be nominated by petition of 25 faculty members and 25 students respectively. The Hunter College Senate shall elect a panel of 8 faculty members and 6 student members from this pool of nominees in such a manner as to provide for the widest possible distribution of departmental or programmatic representation on the committee. From this panel the President shall choose a search committee consisting of 4 faculty members and 3 students. Departments not represented on the committee shall be specifically invited to testify before the committee on their concerns and recommendations.

b. Nomination and Election of Candidates for Chairperson:

Any member of the Hunter community may submit nominations for chairperson. The Senate shall elect a panel of 3 from among all divisions other than the one for which the search is being conducted, from which the President shall choose a non-voting Chairperson. The Chairperson shall function as the executive officer of the committee, sending out all correspondence, distributing information on candidates, arranging interviews, etc.

3. **Procedures for Establishing Search Committees for College-wide Administrators**

a. Nomination and Election of Candidates for Membership:

Each department (or equivalent) may nominate one full-time faculty member by election among its full-time faculty members and one student by election among its student majors (or equivalent) for service on the search committee. Faculty (including part-time faculty) and students may be nominated at-large by petition of 25 members of their constituency.

The Hunter College Senate shall elect a panel of 8 faculty members and 6 students from the pool of nominees in such a manner as to achieve the widest possible distribution amongst the divisions. From this panel, the President shall choose a search committee consisting of 4 faculty members and 3 students.

In the case of a search for Chief Librarian, the Hunter College Senate shall elect a panel of 10 faculty members and 6 students in such a manner as to achieve the widest possible distribution among the divisions; the panel shall include four members of the Library staff, and at least two faculty members primarily based at the 68th Street Campus, and at least two faculty members not primarily based at the 68th Street Campus (e.g., School of Social Work, Brookdale or Vorhees Campus). From this panel the President shall choose three students and 5 faculty members to serve on the Search Committee, subject to the following conditions: (a) two faculty shall be from the Library, (b) at least one of the five faculty shall be from a campus other than the 68th Street Campus.

In the case of a search for Vice President for Administration, the Hunter College Senate shall elect a panel of 6 students and 6 faculty in such a manner as to achieve the widest possible distribution among the divisions, and 6 members of the staff from the areas reporting to the Vice President for Administration (e.g., Finance & Business Affairs, Human Resources, Campus Safety & Security, Administrative Services—Brookdale, Facilities Management & Planning, Environmental Health & Safety, Capital Projects, Employee Assistance Program, Admissions, Registrar, Management Information Services, Microcomputer Resource Center, Data Communications & Network Services, Office Services, Telecommunications). Nominations of members of the staff shall be made by petition to the Senate Office of at least 25 signatures by members of the staff in these areas. The panel shall include at least two faculty/staff members primarily based at the 68th Street Campus, and at least two faculty/staff members not primarily based at the 68th Street Campus (e.g. School of Social Work, Brookdale and Vorhees Campus). From this panel the President shall choose 3 students, 3 faculty members, and 3 members of the staff from the areas reporting to the Vice President for Administration to serve on the search committee — at least one of the 6 members of the faculty and staff shall be from a campus other than the 68th Street campus.

b. Nomination and Election of Candidates for Chairperson:

Any members of the Hunter community may submit nominations for Chairperson. The Senate shall elect a panel of 3 from among the Hunter College community at-large from which the President shall choose a non-voting chairperson. The Chairperson shall function as the executive officer of the committee, sending out all correspondence, distributing information on candidates, arranging interviews, etc.

4. **Search Committee Responsibilities**

The Search Committee shall be responsible for soliciting the best candidates for the particular job. It shall follow up on all recommendations made to the Committee, and it shall carefully review and consider all applications submitted to the committee, including those of an outside consultant, if the College President in consultation with the Senate Administrative Committee decides to employ such a consultant to widen the pool of applicants.

As a result of its search procedure, the search committee shall submit to the President a list containing the names of at least 3 qualified candidates. The President shall either appoint someone from this list or request that the committee re-open its search to produce a new list.