Office of the Hunter College Senate
Room 1018 East Building Phone: 772-4200

MINUTES
Meeting of the Hunter College Senate
4 March 2020

The 636th meeting of the Hunter College Senate convened at 3:47 PM in HW room 714.

Presiding: Laura S. Keating, Chair

Attendance: The elected members of the Senate with the exception of those marked absent in Appendix I.

Alternate Senators were formally seated in accordance with the procedures approved by the Senate, and clickers were distributed to them.

Minutes The minutes of 4 December and 11 December were distributed at the door and will be voted on at the next meeting.

Report by the Administrative Committee:

a) Special Senate Election for Vacant At-large Seats

In accordance with Article IV, 2H i & ii of the Charter for a Governance of Hunter College, the Administrative Committee is presenting the names of all nominees received to date:

Faculty:	Julie Van Peteghem (Romance Languages)
Students:	Nibras Ahmed (Economics, Human Biology)
	Leon Sarpong (Biological Sciences)

It was moved that the Secretary be instructed to cast a single ballot in favor of the nominees.

The motion carried by voice vote without dissent.

b) Resolution to Temporarily Elect Co-Vice Chairs

Professor Keating asked for permission to withdraw the Resolution. There were no objections.

c) Election of Vice Chair

Professor Keating asked for permission to forgo the candidacy statements. There were no objections.

Professor Keating proposed that the rules governing the election be suspended to permit the following: if no candidate emerges with majority votes in the first election, there will be run-off with the top two candidates. The top candidate from the run-off will serve as Vice Chair through the first meeting in May. There were no objections to the proposed.

Candidates for Vice-Chair of the Senate nominated at the 19 February meeting:

Naho Hirohata (English, Human Rights)
Nibras Ahmed (Economics and Human Biology)
Dorothy Slater (Political Science)

Tellers were appointed and written ballots were distributed.

While awaiting the results of voting by written ballot, the Senate moved on to the next item of the business.

Committee Report

Committee on the Calendar

Professor Keating called on Professor Michael Steiper to present a report on the Revised Bell Schedule that was being forwarded to the Committee for its consideration. The report is in Appendix II. Questions and discussion followed.

Announcement of Election Results for Vice Chair

Number of votes needed for election: 32

Naho Hirohata:	15
Nibras Ahmed:	23
Dorothy Slater:	24

The second round of the election continued with top two candidates.
While awaiting the results of voting by written ballot, the Senate moved on to the next item of the business.

Undergraduate Academic Requirements Committee

Professor Keating called on Professor Kevin Sachs, Chair of the Undergraduate Academic Requirements Committee to present the Resolution on the Transfer of Military Credits. Questions and discussion followed.

Resolution on the Transfer of Military Credits

Whereas CUNY has decided it wants to be a veteran-friendly institution and has asked the CUNY colleges to take steps to be veteran-supportive, and

Whereas Hunter College as part of CUNY, is supportive of veterans, and

Whereas training undergone in military service at times is equivalent to courses taken in a liberal arts college, and

Whereas it will help veterans transition into civilian life if such training is recognized and credited toward their educational record, therefore

Be it resolved that

Hunter College accept up to nine credit hours earned through the military educational system as electives counting towards graduation if the underlying courses are deemed of sufficient scope and depth and of subject matter suitable to count towards a liberal arts degree; and that

The Senate charge the Undergraduate Course of Study Committee (UCSC) and the Undergraduate Academic Requirements Committee (UARC), in consultation with the Office of Admissions, to design a process for reviewing and vetting lists of courses provided by the American Council on Education, to determine which are deemed suitable for transfer to Hunter as general undergraduate electives. It will be up to individual academic departments to establish any more specific equivalencies if desired; and that

Until the reviewing and vetting process has been approved such review will be conducted by the Hunter College Transfer Appeals Officer.

Election Results for Vice Chair – Second round

Number of votes needed for election: 32

Nibras Ahmed:	28
Dorothy Slater:	35

Dorothy Slater was elected Vice-Chair of the Senate.

Committee on Computing and Technology

Professor Keating called on Professor Michaela Soyer, Chair of the Committee on Computing and Technology and Shiao-Chuan Kung, Acting Director of the Center of Online Learning to present a report on online teaching at Hunter. The presentation is in Appendix III. Questions and discussion followed.

Announcements

Lori Mazor, Vice President of Administration was asked questions about improving functioning of the elevators in the North Building and the recycling program at Hunter.

Eija Ayravainen, Vice President for Student Affairs & Dean of Students gave an update on the study abroad students amid the coronavirus outbreak.

Due to the late hour, the meeting was adjourned at 5:25 PM.

Respectfully submitted,

Sarah Jeninsky
Secretary

APPENDIX I

The following attendance was noted from the meeting

(A) =Alternate, A=Attended, X=Absent, E=Excused

Faculty

AFPRL	Anthony Browne		A
	Milagros Denis-Rosario	(A)	E
	Lázaro Lima	(A)	X
Anthropology	Jackie Brown		A
	David Hodges	(A)	X
	Milena Shattuck	(A)	A
Art & Art History	Harper Montgomery		A
	Thomas Weaver		A
	Emily Braun	(A)	X
	A. K. Burns	(A)	A
Biological Sciences	Derrick Brazill		A
	Shirley Raps		A
	Paul Feinstein	(A)	X
	Maria Pereira	(A)	X
Chemistry	Gabriela Smeureanu		A
	Nancy Greenbaum	(A)	X
	Manashi Chatterjee	(A)	X
Classical & Oriental Studies	David Petrain		E
	Leah Garrett	(A)	X
	Lawrence Kowerski	(A)	E
Computer Science	Anita Raja		A
	Felisa Vazquez-Abad	(A)	X
		(A)	
Curriculum & Teaching	Lacey Peters		A
	Karen Koellner		A
	Debbie Sonu	(A)	X
	Christine Rosalia		X
Dance	Kathleen Isaac		A
	Lori Brungard	(A)	X
		(A)	
Economics	Randall Filer		X
	John Quiang Li		X
	Tim Goodspeed	(A)	X
	Avi Liveson	(A)	A
Educational Foundations & Couns	Goeum Na		X
	John Ranellucci	(A)	A
	Amanda Crowell	(A)	X
English	Sarah Chinn		A
	Amy Robbins		A
	Chong Chon-Smith		X
	Janet Neary	(A)	A
Film & Media Studies	Tami Gold		X
	Martin Lucas	(A)	X
	Larry Shore	(A)	X
Geography	Ines Miyares		A
	Shipeng Sun	(A)	X
		(A)	
German	Elke Nicolai		A
	Eckhard Kuhn-Osius	(A)	A
	Lisa Marie Anderson	(A)	A
History	Eduardo Contreras		A
		0 (A)	
	Jill Rosenthal		X
Library	Sarah Ward		E
	Adina Milliken		X
	Mee' Len Hom	(A)	A
		(A)	
Mathematics & Statistics	Bill Williams		E
		0	
	Patrick Burke	(A)	A
	Barry Cherkas	(A)	A
Medical Laboratory Sciences	Abigail Morales		E
	Chad Euler	(A)	X
	Muktar Mahajan	(A)	X
Music	Jewel Thompson		A
	Michele Cabrini	(A)	A
		(A)	
School of Nursing		0	
	Cheryl Zauderer		A
	Jin Young Seo		A
	So-Hyun Park	(A)	X
Philosophy	Laura Keating		A
	Frank Kirkland	(A)	X
	Omar Dahbour	(A)	X
Physics & Astronomy	Kelle Cruz		A
		(A)	X
		(A)	X
Political Science	John Wallach		A
	Sanford Schram	(A)	X
	Michael Lee	(A)	X
Psychology	Roseann Flores		X
	Jonathon Rendina		X
	Peter Moller	(A)	X
	Chris Braun	(A)	A
Physical Therapy	Nicki Silberman		A
	Thomas Holland	(A)	X
		(A)	X
Romance Languages	Paolo Fasoli		A
	Magdalena Perkowska	(A)	A
	Julie Van Peteghem	(A)	A
School of Social Work	Alexis Jemal		X
	Anna Ortega-Willam		X
	Jonathan Prince	(A)	X
	Ilze Earner	(A)	X
Sociology	Mark Halling		A
	Mike Benediktsson	(A)	X
	Michaela Soyer	(A)	A
Special Education	Virginia Gryta		A
	Kristen Hodnett	(A)	A
	Sari Gupta	(A)	A
SLPA	Donald Vogel		A
	Nancy Eng	(A)	A
	JungMoon Hyun	(A)	A
Theatre	Louisa Thompson		A
	Jonathan Kalb		X
	Claudia Orenstein	(A)	X
Urban Policy and Planning	Lily Baum Pollans		X
	Victoria Johnson	(A)	X
	Matthew Lasner	(A)	X
School of Urban Public Health	Phil Alcabes		X
	Susan Cardenas	(A)	X
	Victoria Fischer	(A)	X
Women & Gender Studies	Jennifer Gaboury		A
	Catherine Raissiguier	(A)	X
	Rupal Oza	(A)	X

Students

0	
Pooja Chopra	A
Richard Lu	X
Alexa Michel	A
Brian Sullivan	X
Mia Becerra	A
Leon Sarpong	A
Phuong Vo	X
Nibras Ahmed	A
Noam Sohn	X
Nafeeza Ali	X
YanHong Li	X
0	
Raymer Contreras	X
0	
Zaiba Iqbal	X
Hardik Bhaskar	X
Leonid Prog	X
Linda Yohannes	X
0	
Bryan Terry	X
0	
Andrew Shkreli	X
0	
Dorothy Slater	A
Ariela Radoncic	X
Luisais Taveras	A
Jeanine Hampton	X
0	
Ariel Ortega	X
Milana Khaitova	X
Chaya Dickel	X
Naho Hirohata	X
0	X
Igal Sultanov	A
Brian Sullivan	X
Gillian Blanco	X
Chelsea Yu	X
Tahseen Chowdhury	X
Harrison Cade	X
Priyal Thakkar	X

At-Large, Lecturers and Part-Time Faculty

Student Services	Kevin Nesbitt	X
	Luis Roldan (A)	A
Library	Jocelyn Berger-Barera	E
Library	Tony Doyle	A
Psychology	Stefan Schlussman	A
Economics	Kevin Sachs	X
Medical Lab Science	Hongxing Li	A
Religion	Barbara Sproul	X
THHP	Jerry Press	X
Mathematics & Statistics	Sandra Clarkson	A
Special Education	Gina Riley	A
Sociol Work	James Mandiberg	X
THHP	Sarah Jeninsky	A
Art and Art History	P. Dudek	X

Ex-Officio

President, USG	Kamalpreet Kaur	X
Vice President, GSA	Kamalpreet Kaur	X
President Alumni Association	Kim Hafner	X
President, HEO Forum	Denise Lucena-Jerez	A
President, CLT Council	Amy Jeu	X

ADMINISTRATION

Senators:		
HEO/CLA Representative	Brian Buckwald	A
Vice President for Student Affairs	Eija Ayravainen	A
0	0	
Provost	Lon Kaufman	X
Dean, School of Arts & Sciences	Andrew Polsky	A
Alternate Senators (3):		
Dean of Education	Michael Middleton	A
General Counsel & Dean of Faculty	Carol Robles-Román	X
School of Nursing	Gail McCain	A

APPENDIX II

A Resolution to Modify the Bell Schedule at Hunter College

The Issue

- Students have difficulty registering for courses due to problems with course conflicts and availability.

The Goal

- **Modify the bell schedule to enable improvements in course availability to enhance student success, improve operations, and increase schedule flexibility.**

The Process

- A Presidential Task Force examined our current bell schedule and made resolutions for changes.
- FPB considered these and has offered a draft resolution that has been discussed at the Senate Calendar Committee.

Fall/Spring Bell Schedule
68th Street Campus

3 hr class -3 meetings 50 minutes each		
Mon, Wed, Thurs 11:10 am-12:00 pm	Tues, Wed, Fri 7:10 am-8:00 am	
Mon, Wed, Thurs 12:10 pm-1:00 pm	Tues, Wed, Fri 8:10 am -9:00 am	
Mon, Wed, Thurs 3:10 pm-4:00 pm	Tues, Wed, Fri 9:10 am -10:00 am	
Mon, Wed, Thurs 4:10 pm -5:00 pm	Tues, Wed, Fri 10:10 am -11:00 am	
3 hr class -2 meetings 75 minutes each		
Mon, Thurs 7:10 am – 8:25 am	Tues, Fri 7:10 am – 8:25 am	
Mon, Thurs 8:10 am -9:25 am	Tues, Fri 8:10 am -9:25 am	Wed, Sat 8:10 am -9:25 am
Mon, Thurs 9:45 am -11:00 am	Tues, Fri 9:45 am -11:00 am	Wed, Sat 9:45 am -11:00 am
Mon, Thurs 11:10 am -12:25 pm	Tues, Fri 11:10 am -12:25 pm	Wed, Sat 11:10 am -12:25 pm
Mon, Thurs 1:10 pm -2:25 pm	Tues, Fri 12:45 pm -2:00 pm	Sat, Sun 8:10 am -9:25 am
Mon, Thurs 2:45 pm -4:00 pm	Tues, Fri 2:10 pm -3:25 pm	Sat, Sun 9:45 am -11:00 am
Mon, Wed 4:10 pm -5:25 pm or Mon, Thurs 4:10 pm -5:25 pm	Tues, Fri 3:45 pm -5:00 pm Tues, Thurs 4:10 pm - 5:25 pm;	Sat, Sun 11:10 am -12:25 pm
Mon, Wed 5:35 pm -6:50 pm	Tues, Thurs 5:35 pm -6:50 pm	Sat, Sun 12:45 pm -2:00 pm
Mon, Wed 7:00 pm -8:15 pm	Tues, Thurs 7:00 pm -8:15 pm	Sat, Sun 2:10 pm -3:25 pm
Mon, Wed 8:25 pm -9:40 pm	Tues, Thurs 8:25 pm -9:40 pm	
4 hr class -2 meetings 100 minutes each (10 minute break during class)		
Mon, Thurs 7:10 am – 9:00 am	Tues, Fri 7:10 am – 9:00 am	Wed, Sat 8:10 am -10:00 am
Mon, Thurs 8:10 am -10:00 am	Tues, Fri 8:10 am -10:00 am	Wed, Sat 10:10 am -12:00 pm
Mon, Thurs 9:10 am -11:00 am	Tues, Fri 9:10 am -11:00 am	Sat, Sun 8:10 am -10:00 am
Mon, Thurs 11:10 pm -1:00 pm	Tues, Fri 11:10 pm -1:00 pm	Sat, Sun 10:10 am -12:00 pm
Mon, Thurs 1:10 – 3:00 pm	Tues, Fri 1:10 pm – 3:00 pm	Sat, Sun 12:10 pm -2:00 pm
		Sat, Sun 2:10 pm -4:00 pm
4 hr class -2 meetings 100 minutes each (20 minute break during class)		
Mon, Wed 3:10 pm -5:00 pm	Tues, Thurs 3:10 pm -5:00 pm	Tues, Fri 3:10 pm – 5:00 pm
Mon, Wed 5:35 pm -7:25 pm	Tues, Thurs 5:35 pm -7:25 pm	
Mon, Wed 7:35 pm -9:25 pm	Tues, Thurs 7:35 pm -9:25 pm	
1 hr class 1 meeting 50 minutes	**3 hr class 1 meeting 150 minutes**	**2 hr class 1 meeting 100 mins**
Mon or Tues or Wed or Thurs or Fri 8:10 am -9:00 am	Wed 8:10 am -11:00 am	Mon or Tues or Wed or Thurs or Fri or Sat or Sun 8:10 am -10:00 am
Tues or Wed or Fri 9:10 am -10:00 am	Wed 9:10 am – 12:00 noon	Mon or Tues or Wed or Thurs or Fri Sat or Sun 10:10 am -12:00 pm
Mon or Tues or Wed or Thurs or Fri 10:10 am -11:00 am	Wed 10:10 – 1:00 pm	Mon or Tues or Thurs or Fri or Sat or Sun 12:10 pm -2:00 pm
Mon or Tues or Wed or Thurs or Fri 11:10 am -12:00 pm	Fri 5:30 pm -8:30 pm	Mon or Tues or Wed or Thurs or Fri 3:25 pm -5:25 pm
Mon or Wed or Thurs 12:10 pm -1:00 pm	Sat 8:10 am -11:00 am	Mon or Tues or Wed or Thurs or Fri 5:35 pm -7:35 pm
Mon or Tues or Wed or Thurs or Fri 1:10 pm -2:00 pm	Sat 11:10 am -2:00 pm	Mon or Tues or Wed or Thurs 7:45 pm -9:45 pm
Tues or Fri 2:10 pm -3:00 pm	Sat 9:10 am – 12:00 noon	
Mon or Wed or Thurs 3:10 pm -4:00 pm	Sat 12:10 pm – 3:00 pm	
Mon or Tues or Wed or Thurs or Fri 4:10 pm -5:00 pm	Sun 8:10 am -11:00 am	
Fri 5:10 pm -6:00 pm	Sun 11:10 am -2:00 pm	
Fri 6:10 pm -7:00 pm	Sun 9:10 am – 12:00 noon	
Fri 7:10 pm -8:00 pm	Sun 12:10 pm – 3:00 pm	
		Schedule Table as of fall 2009

9

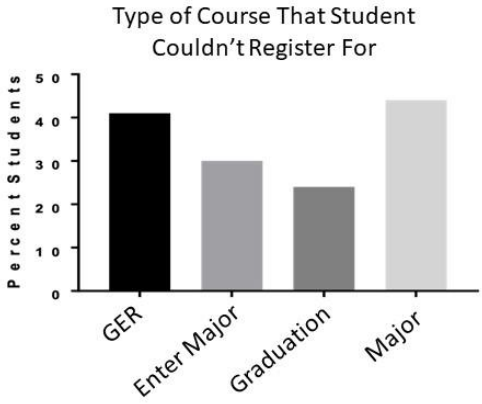
Current Bell Schedule

- Class start and end times vary, as do day combinations
  - Short overlaps cause scheduling conflicts & gaps for students as well as vacancies.
- Only 63% of current courses are offered on the bell schedule
  - Increases scheduling conflicts for students attempting to build a schedule.

Students Have Problems Registering for Classes Needed to Graduate

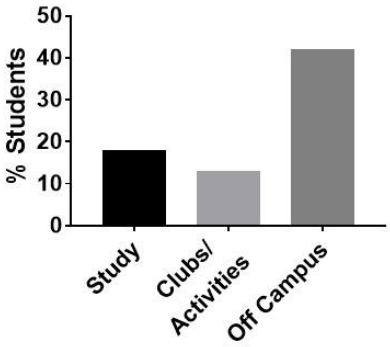
(2016 Student Experience Survey)

- 36% of students were not able to register for the courses they needed
- 22% of problems were due to scheduling conflict

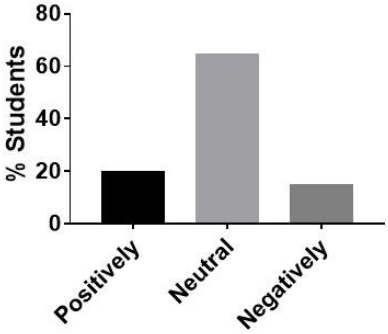


Most Students Don't Use Dean's Hours

- Currently, we have Dean's hours on Wednesdays from 1-3pm. What do you currently do during this time?

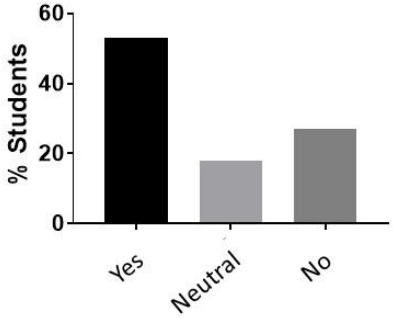


- If this time was changed, would this impact you positively or negatively?



Differing Course Lengths Makes Scheduling Difficult For Students

- Have you had difficulty scheduling different length courses (eg. 75, 50 minute, or lab times) throughout the day? Particularly if the classes are scheduled back to back?



2018-2019 Presidential Task Force on the Bell Schedule

Senate Committee

- Shirley Raps (Biological Sciences), Chair
- Milagros Denis (African & Puerto Rican/Latino Studies)
- Arlene Zigman (Education)
- Suzanne Babyar (Physical Therapy)
- Rufina Lee (Social Work)
- Lev Shneyerson (Mathematics/Statistics)
- Allan Frei (Geography)
- Dine Butler (Student)
- Mila Adelman (Student)

FP&B Subcommittee

- Derrick Brazill (Biological Sciences), Chair
- Lisa Anderson (German)
- Steve Baumann (Nursing)
- Jen Samson (Special Education)
- Barry Cherkas (Mathematics/Statistics)
- Carolyn Somerville (Political Science)

Ex Officio

- Brian Maasjo (Student Affairs), Task Force Co-Chair
- Aylin Brandon (Registrar)
- Juan Reyes (Scheduling)
- Joel Jimenez (Advising)
- Sara Squatriglia (Transfer Advising)

2018-2019 Presidential Task Force
8 Recommendations to FPB, Feb 2019

- Coordinate class schedule so that all 50-minute classes start and end at the same time, with one group in the morning and one group in the afternoon/evening.
- Coordinate class schedule so that the morning/afternoon schedule parallels the evening schedule.
- Simplify the course offerings to 2 options: either 50 minutes (3 times per week) or 75-minute (2 times per week) block
- No longer observe Dean's Hours (Wed. 1-3)
- Offer 1 hour every day as a "Community Hour" (ex. 11AM-12PM or 12PM-1PM)
- Do not include the professional schools in the bell schedule.
- Have science departments coordinate their lab schedules
- Utilize Silberman for more classes

	M	Tu	W	Th	F	Sa	Su
7							
8							
9							
10							
11							
12							
1							
2							
3:30							
4:30							
5:30							
6:30							
7:30							
8:30							
9:30							

FPB Proposal:
Fall 2019

- 3 hour blocks and regular course durations:
  - 50m, 75m, 150m
- Morning and Afternoon Parallel
- Tuesday and Wednesday Common Hour of 1.5 hours
  - Dept Meetings can still be longer

	M	Tu	W	Th	F	Sa	Su
7							
8							
9							
10							
11							
12							
1							
2							
3:30							
4:30							
5:30							
6:30							
7:30							
8:30							
9:30							

	M/Th/F			T/W		
	50 Minute	75 Minute	150 Minute	50 Minute	75 Minute	150 Minute
7						
8						
830						
9						
930						
10						
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1						
130						
2						
230						
3						
330						
4						
430						
5						
530						
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630						
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730						
8						
830						
9						

	M	Tu	W	Th	F	Sa	Su
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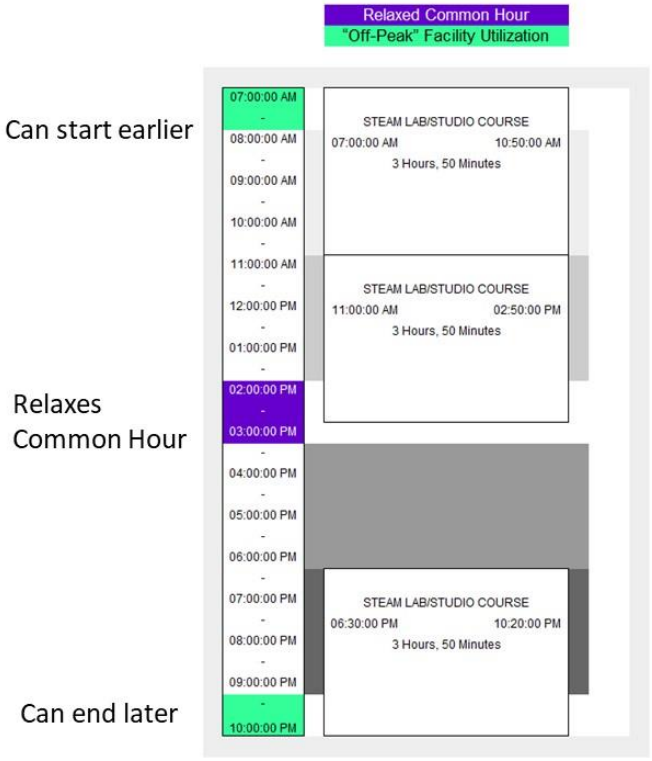
3:30							
4:30							
5:30							
6:30							
7:30							
8:30							
9:30							

	M/Th/F			T/W		
	50 Minute	75 Minute	150 Minute	50 Minute	75 Minute	150 Minute
7						
8	8-850	8-915	8-1050	8-850	8-915	8-1050
830						
9	9-950			9-950		
930		930-1045			930-1045	
10	10-150			10-150		
1030						
11	11-1150	11-1215	11-150	11-1150	11-1215	11-150
1130						
12	12-1250			12-1250		
1230		1230-145			1230-145	
1	1-150			1-150		
130						
2	2-250	2-315		Common Hour		
230						
3						
330	330-420	330-445	330-620	330-420	330-445	330-620
4						
430	430-520			430-520		
5		500-615			500-615	
530	530-620			530-620		
6						
630	630-720	630-745	630-920	630-720	630-745	630-920
7						
730	730-820			730-820		
8		800-915			800-915	
830	830-920			830-920		
9						

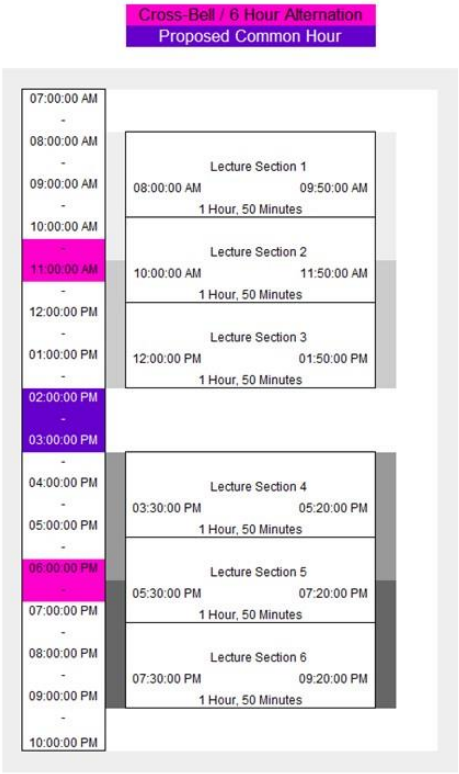
	MONDAYS			TUESDAYS			WEDNESDAYS			THURSDAYS			FRIDAYS		
	50 Minute	75 Minute	150 Minute	50 Minute	75 Minute	150 Minute	50 Minute	75 Minute	150 Minute	50 Minute	75 Minute	150 Minute	50 Minute	75 Minute	150 Minute
7															
8	8-850	8-915	8-1050	8-850	8-915	8-1050	8-850	8-915	8-1050	8-850	8-915	8-1050	8-850	8-915	8-1050
830															
9	9-950			9-950			9-950			9-950			9-950		
930		930-1045			930-1045			930-1045			930-1045			930-1045	
10	10-150			10-150			10-150			10-150			10-150		
1030															
11	11-1150	11-1215	11-150	11-1150	11-1215	11-150	11-1150	11-1215	11-150	11-1150	11-1215	11-150	11-1150	11-1215	11-150
1130															
12	12-1250			12-1250			12-1250			12-1250			12-1250		
1230		1230-145			1230-145			1230-145			1230-145			1230-145	
1	1-150			1-150			1-150			1-150			1-150		
130															
2	2-250	2-315		Common Hour			Common Hour			2-250	2-315		2-250	2-315	
230															
3															
330	330-420	330-445	330-620	330-420	330-445	330-620	330-420	330-445	330-620	330-420	330-445	330-620	330-420	330-445	330-620
4															
430	430-520			430-520			430-520			430-520			430-520		
5		500-615			500-615			500-615			500-615			500-615	
530	530-620			530-620			530-620			530-620			530-620		
6															
630	630-720	630-745	630-920	630-720	630-745	630-920	630-720	630-745	630-920	630-720	630-745	630-920	630-720	630-745	630-920
7															
730	730-820			730-820			730-820			730-820			730-820		
8		800-915			800-915			800-915			800-915			800-915	
830	830-920			830-920			830-920			830-920			830-920		
9															
930															

Would it work? Simulating Our Schedule under the Proposed Bell Schedule

- We adapted the real Fall 19 schedule to the proposed bell schedule under a set of rules in a series of simulations.
- **Main finding:** Our real schedule was readily adapted to the bell schedule proposal in all simulations:
  - >95% of courses fit into the new bell schedule & most courses moved <1 hr.
  - Waivers or room/day changes will address the remaining courses: e.g. graduate courses, professional schools courses, lab/studio courses.
- ***Moving to this bell schedule does not "break" our schedule.***



Waivers



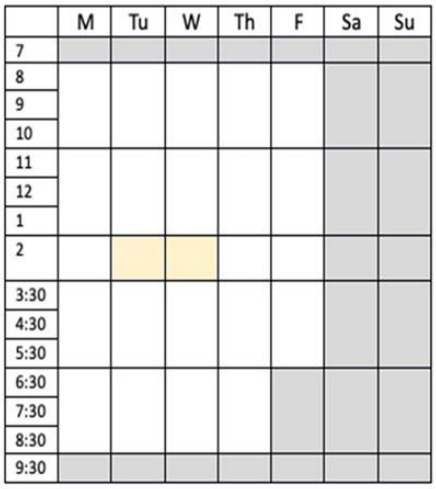
Waivers

Presidential Task Force Recommendations	Current Bell Schedule Proposal
• Coordinate class schedule so that all 50-minute classes start and end at the same time, with one group in the morning and one group in the afternoon/evening. • Coordinate class schedule so that the morning/afternoon schedule parallels the evening schedule. • Simplify the course offerings to 2 options: either 50 minutes (3 times per week) or 75-minute (2 times per week) block	**Proposal accomplishes this**
• No longer observe Dean's Hours (Wed. 1-3) • Offer 1 hour every day as a "Community Hour" (ex. 11AM-12PM or 12PM-1PM)	**Proposal reflects spirit of this**
• Have science departments coordinate their lab schedules • Do not include the professional schools in the bell schedule.	**Special circumstances receive waivers**
• Utilize Silberman for more classes	**Possible but not mandated**

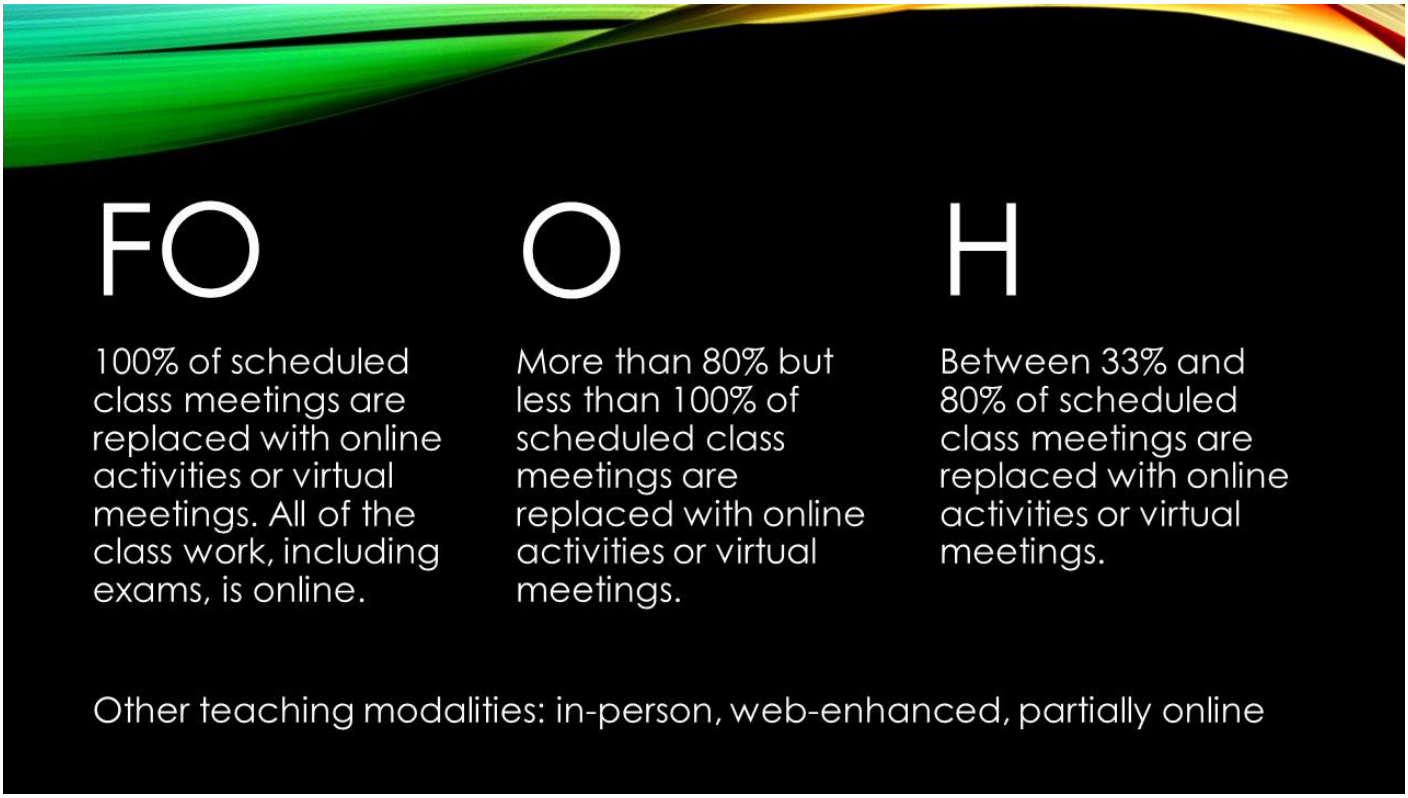
The Proposed Bell Schedule Will Enable Hunter to:

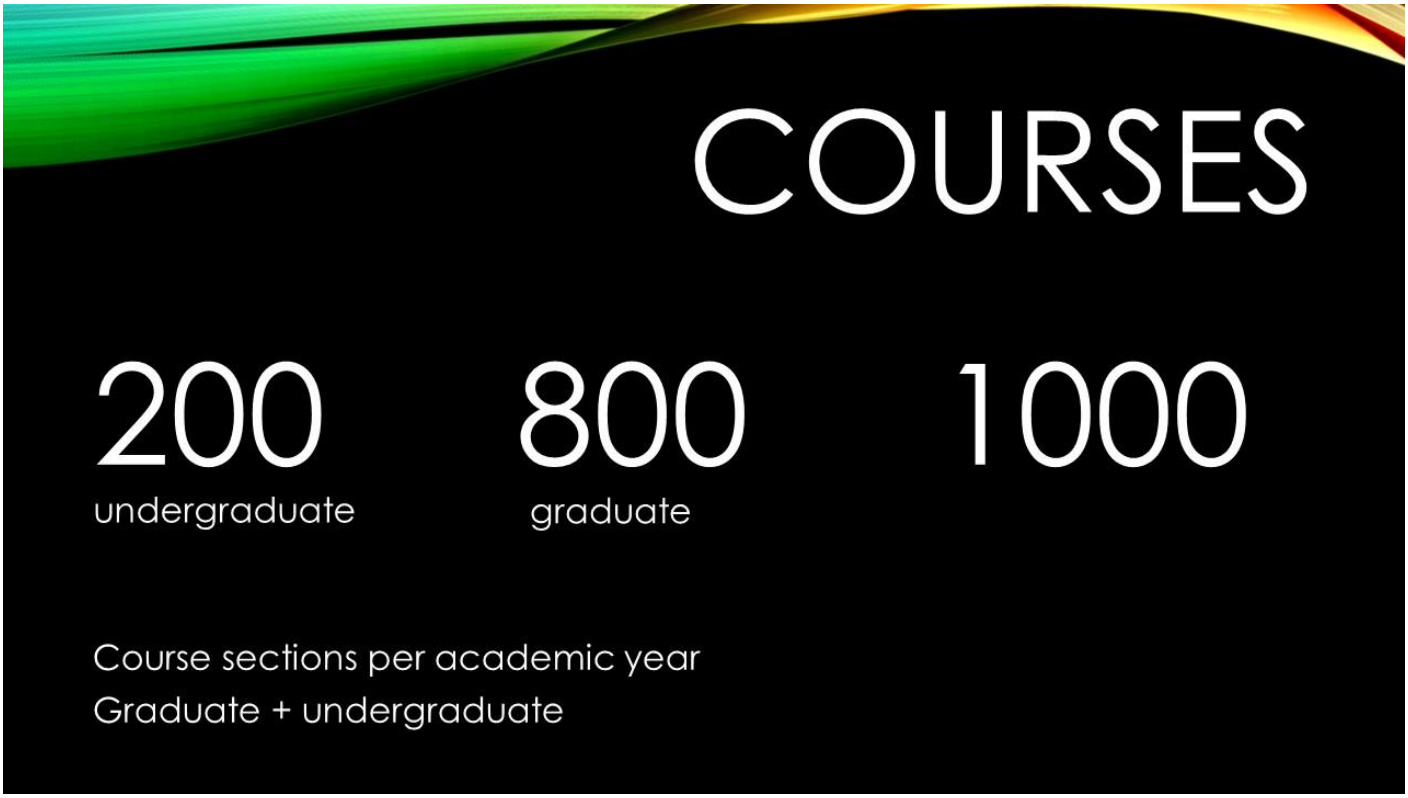
- **Promote student success via better schedules and course availability for students**
- Better utilize campus space & manage operations
- Maximize departmental scheduling flexibility
- Promote a sense of community
- Align with "best practices" for course scheduling

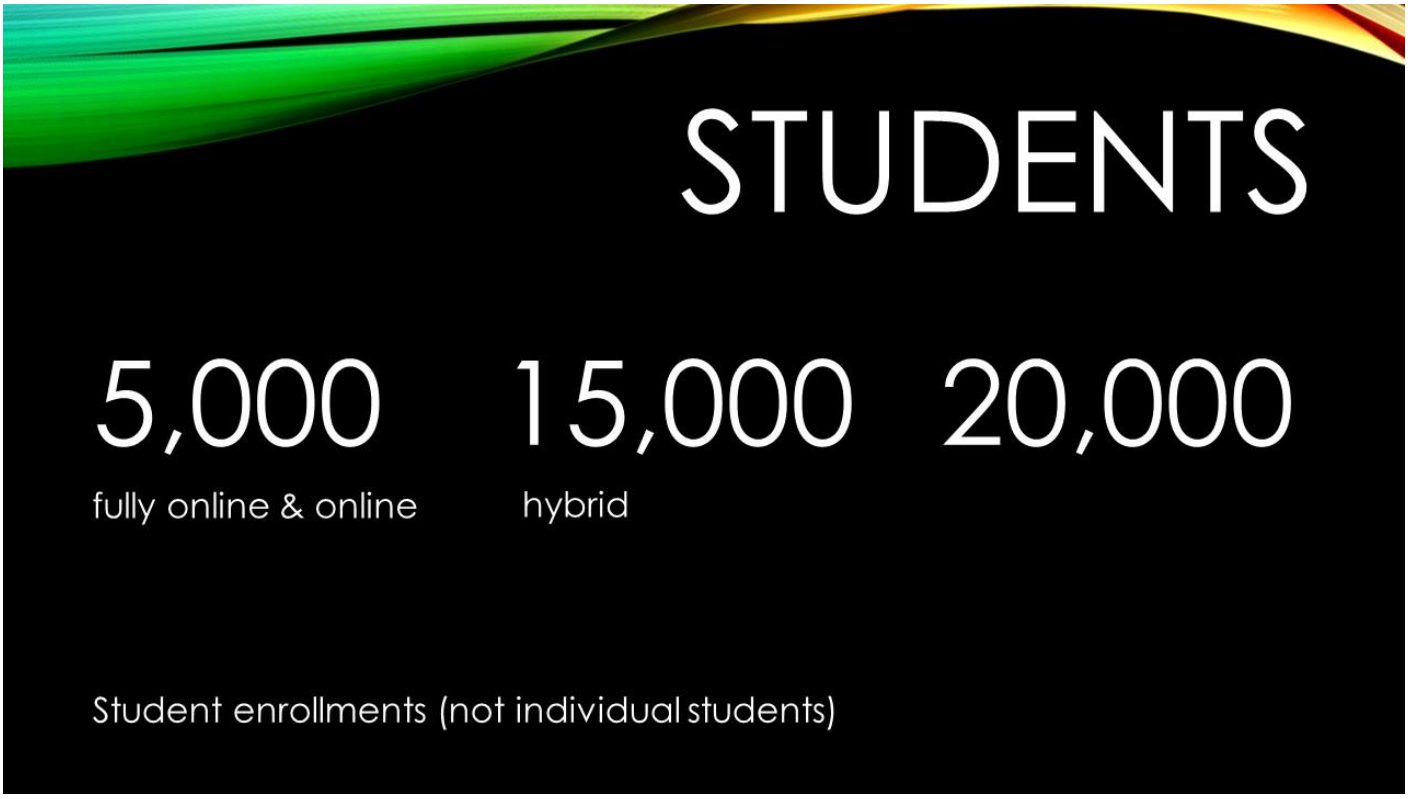
Questions?

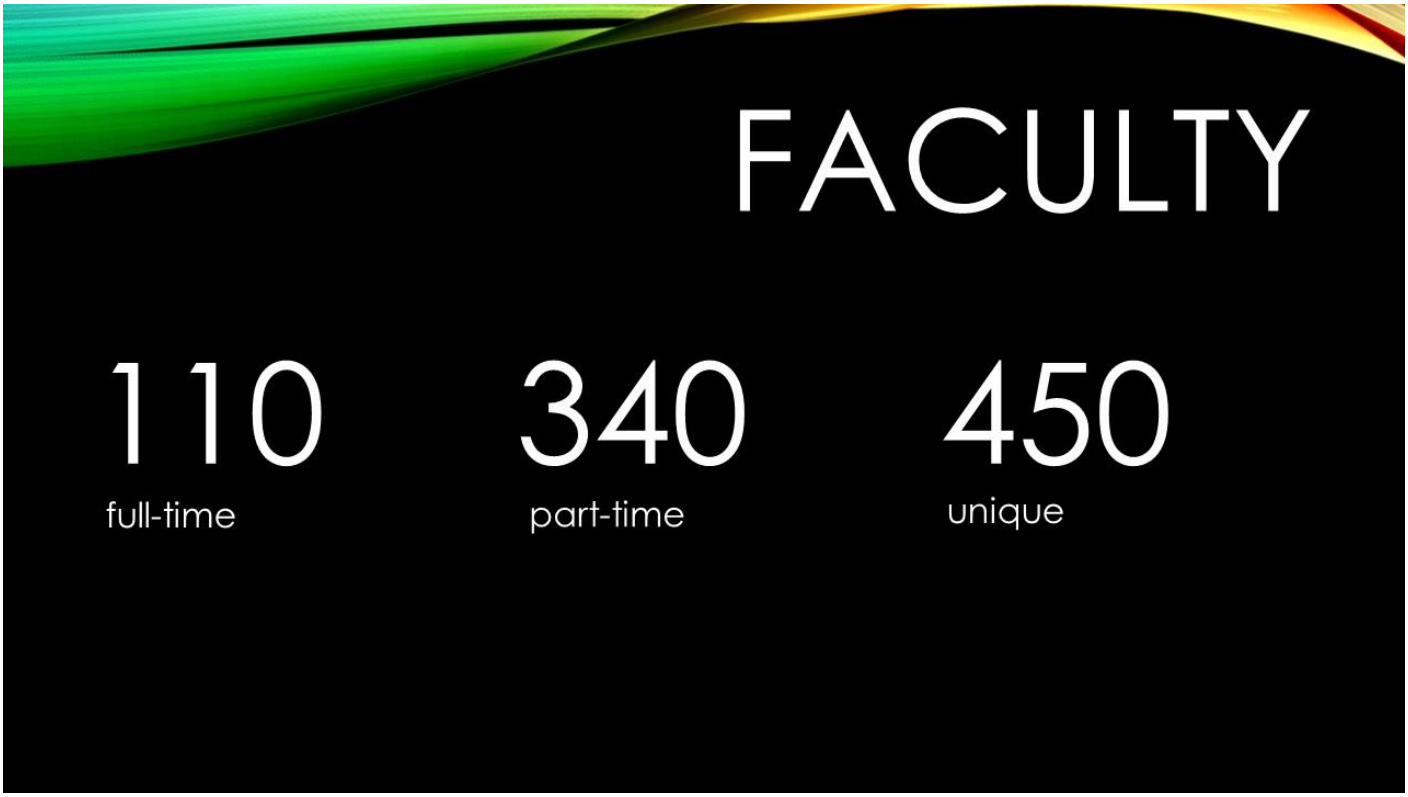


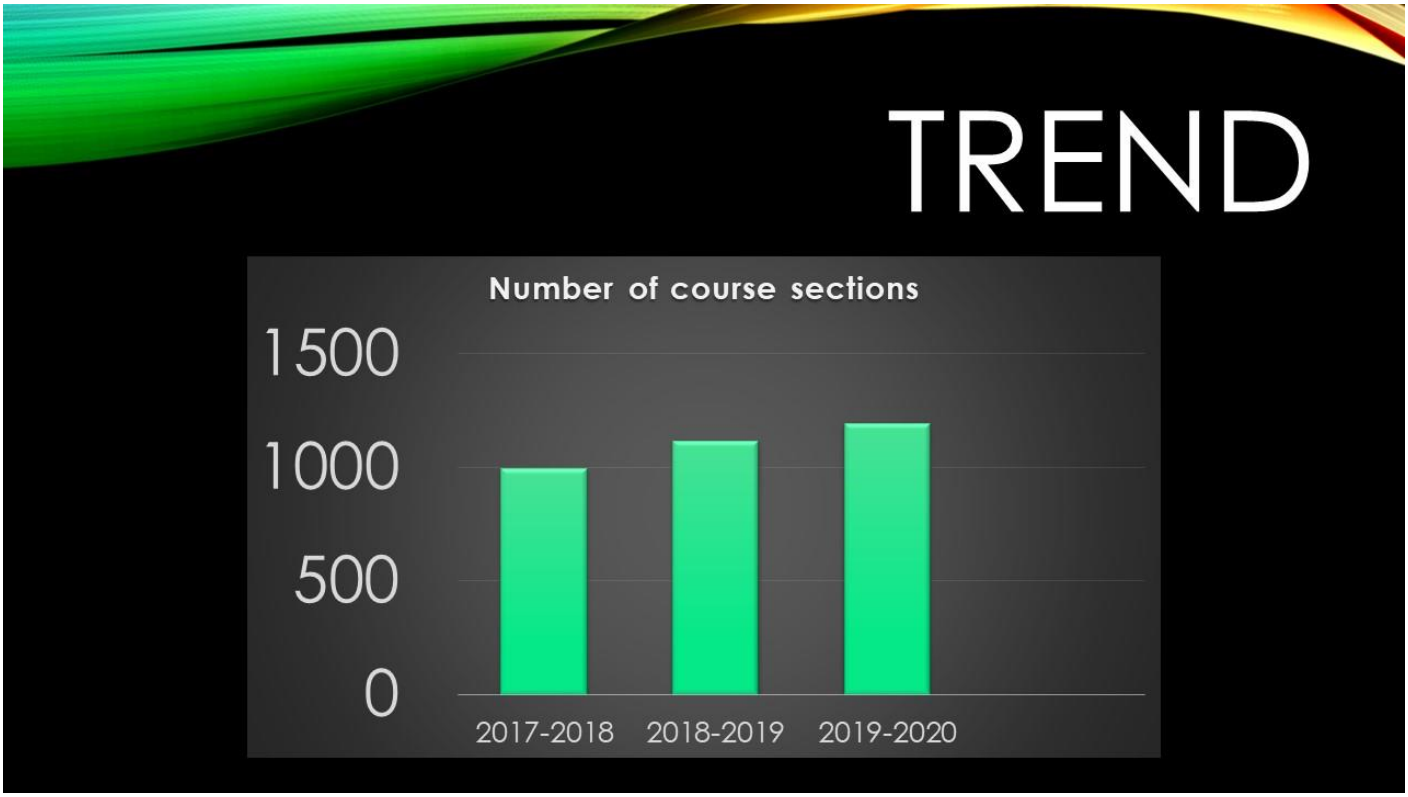
APPENDIX III



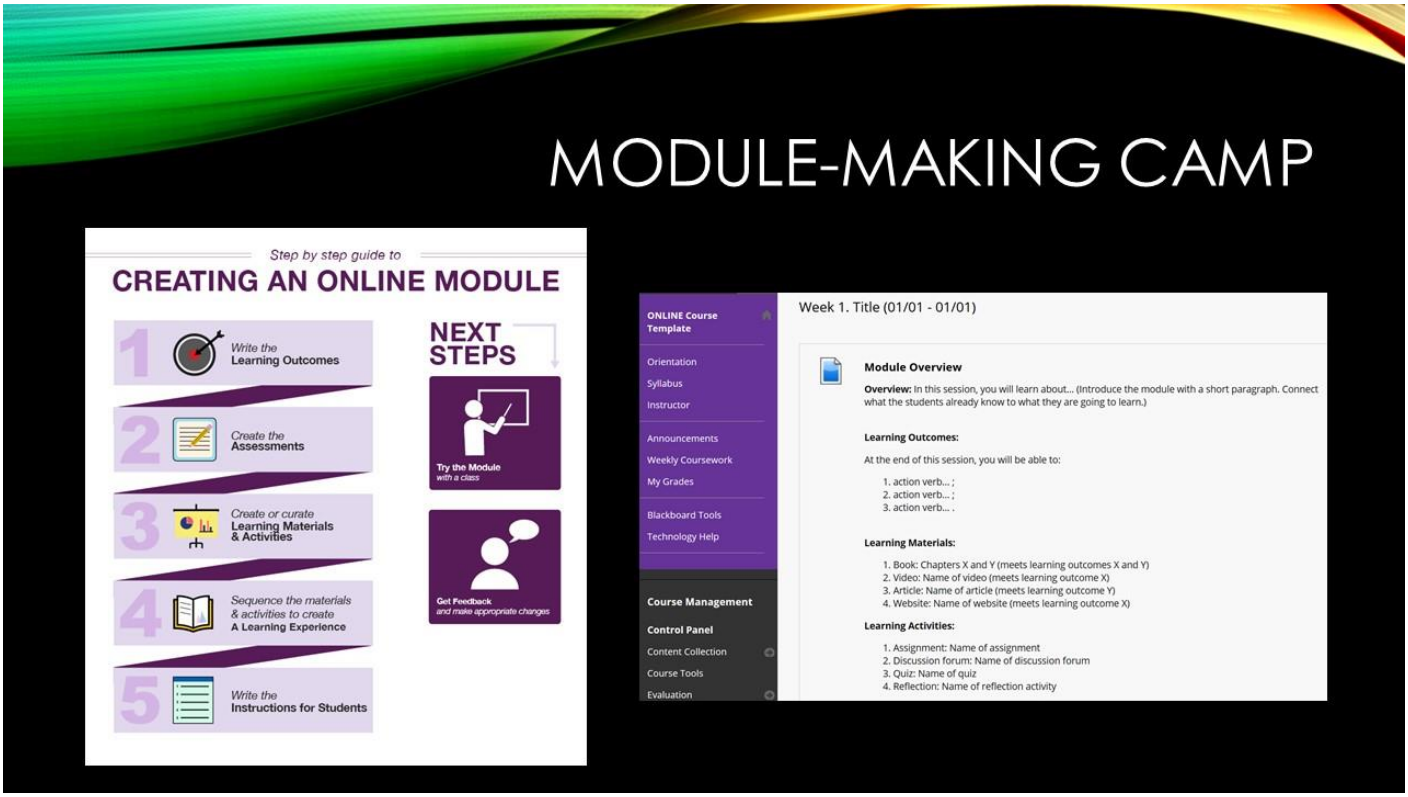

COURSES
200
undergraduate
800
graduate
1000
Course sections per academic year
Graduate + undergraduate

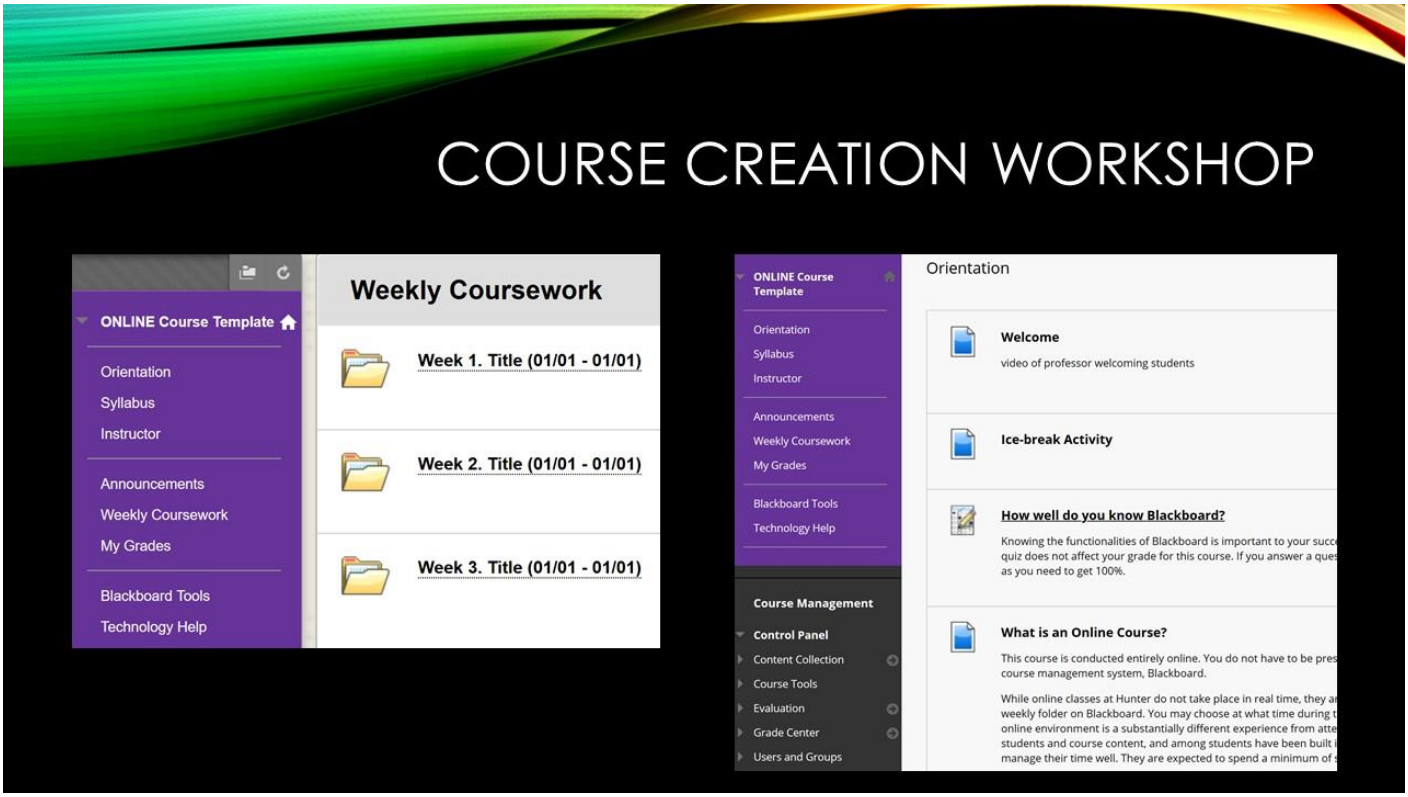

STUDENTS
5,000
fully online & online
15,000
hybrid
20,000
Student enrollments (not individual students)


FACULTY
110
full-time
340
part-time
450
unique


TREND
Number of course sections
1500
1000
500
0
2017-2018
2018-2019
2019-2020

SUPPORT
Center for Online Learning: HN C105


MODULE-MAKING CAMP
Step by step guide to
CREATING AN ONLINE MODULE
1 Write the Learning Outcomes
2 Create the Assessments
3 Create or curate Learning Materials & Activities
4 Sequence the materials & activities to create A Learning Experience
5 Write the Instructions for Students
NEXT STEPS
Try the Module with a class
Get Feedback and make appropriate changes
ONLINE Course Template
Orientation
Syllabus
Instructor
Announcements
Weekly Coursework
My Grades
Blackboard Tools
Technology Help
Course Management
Control Panel
Content Collection
Course Tools
Evaluation
Week 1. Title (01/01 - 01/01)
Module Overview
Overview: In this session, you will learn about... (Introduce the module with a short paragraph. Connect what the students already know to what they are going to learn.)
Learning Outcomes:
At the end of this session, you will be able to:
1. action verb... ;
2. action verb... ;
3. action verb... .
Learning Materials:
1. Book: Chapters X and Y (meets learning outcomes X and Y)
2. Video: Name of video (meets learning outcome X)
3. Article: Name of article (meets learning outcome Y)
4. Website: Name of website (meets learning outcome X)
Learning Activities:
1. Assignment: Name of assignment
2. Discussion forum: Name of discussion forum
3. Quiz: Name of quiz
4. Reflection: Name of reflection activity


COURSE CREATION WORKSHOP
ONLINE Course Template
Orientation
Syllabus
Instructor
Announcements
Weekly Coursework
My Grades
Blackboard Tools
Technology Help
Weekly Coursework
Week 1. Title (01/01 - 01/01)
Week 2. Title (01/01 - 01/01)
Week 3. Title (01/01 - 01/01)
ONLINE Course Template
Orientation
Syllabus
Instructor
Announcements
Weekly Coursework
My Grades
Blackboard Tools
Technology Help
Course Management
Control Panel
Content Collection
Course Tools
Evaluation
Grade Center
Users and Groups
Orientation
Welcome
video of professor welcoming students
Ice-break Activity
How well do you know Blackboard?
What is an Online Course?