Office of the Hunter College Senate
Room 1018 East Building   Phone: 772-4200

MINUTES
Meeting of the Hunter College Senate
3 April 2019

1   The 625th meeting of the Hunter College Senate convened at 3:39 PM in HW room 714.
2
3   **Presiding:**   Thomas DeGloma, Chair
4
5   **Attendance:**   The elected members of the Senate with the exception of those marked absent in Appendix I.
6
7   Alternate Senators were formally seated in accordance with the procedures approved by the Senate, and
8   clickers were distributed to them.
9
10   **Minutes:**   The minutes of 28 November and 12 December were approved as distributed.
11
12   **Middle States**
13   **Report:**   **Update on the Middle States Evaluation Team Visit**
14   Professor DeGloma called on James Llana, Associate Provost and Associate Vice President for Academic
15   Affairs to give an update on the Middle States Evaluation team visit. The report is attached in Appendix
16   II.
17
18   **Report by the**
19   **Administrative**
20   **Committee:**   a)   **Approved Curriculum Changes**
21   The following curriculum changes as listed in the attached Report dated 3 April 2019 have been
22   approved as per Senate resolution and are submitted for the Senate's information: Items: UR-
23   2273 Women & Gender Studies (Change in course, Add P&D/C), US-2252 Curriculum &
24   Teaching (Change in degree program), US-2253 Curriculum & Teaching (Change in degree
25   program), US-2254 Curriculum & Teaching (Change in degree program), US-2255 Curriculum
26   & Teaching (Change in degree program), US-2256 Curriculum & Teaching (Change in degree
27   program), US-2257 Curriculum & Teaching (Change in degree program), US-2258 Curriculum
28   & Teaching (Change in degree program), US-2259 Curriculum & Teaching (Change in degree
29   program), US-2260/GS-1275 Curriculum & Teaching (Change in degree program), US-
30   2261/GS-1276 Curriculum & Teaching (Change in degree program), US-2262/GS-1277
31   Curriculum & Teaching (Change in degree program), US-2263/GS-1278 Curriculum &
32   Teaching (Change in degree program), US-2264/GS-1279 Curriculum & Teaching (Change in
33   degree program), US-2265/GS-1280 Curriculum & Teaching (Change in degree program), US-
34   2266/GS-1281 Curriculum & Teaching (Change in degree program), GS-1274 Curriculum &
35   Teaching (Change in courses).
36
37   **Committee**
38   **Report**   **Undergraduate Academic Requirements Committee**
39   Professor DeGloma called on Professor Eckhard Kuhn-Osius, Chair of the Undergraduate Academic
40   Requirements Committee, to present the **Resolution Naming the Hunter College Senate Chair the**
41   **Hunter College Transfer Appeals Officer**. Questions and debate followed.
42
43   **Resolution Naming the Hunter College Senate Chair the Hunter College Transfer Appeals Officer**
44
45   Be it resolved that the Hunter College Senate Chair shall serve as the Hunter College Transfer
46   Appeals Officer for the college and shall decide on student appeals related to the transfer of credits from
47   other institutions.
48   Be it further resolved that the Transfer Appeals Officer shall consult with other officers of the
49   college and Senate Committee Chairs when the Transfer Appeals Officer deems such consultation
50   necessary to make an informed and just decision, and refer appeals to the Senate Undergraduate Academic
51   Requirements Committee when necessary and feasible.
52

57   There was a motion to amend as follows:

59   Be it further resolved that the Transfer Appeals Officer shall consult with other officers of the
60   college and Senate Committee Chairs when the Transfer Appeals Officer deems such consultation
61   necessary to make an informed and just decision, and refer appeals to the Senate Undergraduate Academic
62   Requirements Committee when necessary ~~and feasible~~.

64   The question was called and carried.

66   The motion carried by voice without dissent.

68   The question to adopt the **Resolution Naming the Hunter College Senate Chair the Hunter College**
69   **Transfer Appeals Officer** was called and carried.

71   The motion carried by voice vote without dissent.

74   **Committee on Charter Review**
75   Professor DeGloma called on Professor Joseph Lao, Chair of the Committee on Charter Review, to present
76   the first reading of the proposed amendment to the Charter for the Governance of **Hunter College**.
77   Questions and discussion followed. The proposed amendment is below.

79   1. Article III, Section 3
80   Include the Faculty Delegate Assemble (FDA) to the ex-officio membership.

82   "Section 3

84   Ex officio nonvoting membership shall be extended to:

86   a.   the Presidents of the Hunter College Undergraduate Student Government and the Graduate
87   Student Association;
88   b.   the President of the Hunter College Alumni Association;
89   c.   the Presidents of the Hunter College HEO Forum and the College Laboratory Technician
90   Council;
91   **d.   the President of the Faculty Delegate Assembly."**

94   **Old Business**   **Committee on Technology and Computing**
95   Professor DeGloma called on Professor Michaela Soyer, Chair of the Committee on Computing and
96   Technology, to continue discussing the addendum to the **Statement of Institutional Learning**
97   **Outcomes.** Questions and debate followed.

99   **Addendum: Computing and Technology Competencies**

101   Hunter College students will be able to use technological tools to undertake academic research, engage
102   in creative activity, and/or manage data as is appropriate for their major and minor course(s) of study.

104   There was a motion to amend the amendment as follows:

106   Hunter College students will be able to use technological tools to undertake academic research, engage
107   in creative activity, and/or manage data as is appropriate for their major ~~and minor~~ course(s) of study.
108

112

113   The question was called and carried.

114

115   The motion carried by voice without dissent.

116

117

118   There was a motion to amend the amendment by including the word "major".

119

120   Clicker vote produced the following results: 42 in favor, 13 against and five abstentions.

121

122   The motion carried.

123

124

125   There was a motion to amend the title of the Addendum as follows:

126

127   Addendum: **Acquire** Computing and Technology Competencies

128

129   There was no second to the amendment.

130

131

132   There was a motion to amend the title of the Addendum as follows:

133

134   Addendum: **Show** Computing and Technology Competencies

135

136   The question was called and carried.

137

138   The motion failed by voice vote.

139

140

141   The question to adapt the Addendum was called and carried.

142

143   Clicker vote produced the following results: 52 in favor, seven against and two abstentions.

144

145   The motion carried.

146

147

148   **Committee on Honors**

149   There was a motion to untable **Resolution Three** from *The Resolution on the Establishment of Honors*

150   *Courses and Honors Course Sections in Departments and Programs* (Appendix III).

151

152   The motion carried.

153

154   Debate followed.

155

156   **Resolution Three**

157

158   Be it resolved that the Provost's Office, in consultation with the college Senate, establish and maintain a

159   single "Honors options at Hunter" webpage that provides complete descriptions and explanations of the

160   various "honors" programs at Hunter, with links to specific pages describing each individual honors

161   program's details.

162

163

164

168
169   There was a motion to amend as follows:
170
171   Be it resolved that the Provost's Office, in consultation with the college Senate, establish and maintain a
172   single "Honors options at Hunter" webpage **and a page in the undergraduate catalog** that provides
173   complete descriptions and explanations of the various "honors" programs at Hunter, with links to
174   specific pages describing each individual honors program's details.
175
176   The question was called and carried.
177
178
179   The motion carried by voice.
180
181   There was a motion to amend as follows:
182
183   Be it resolved that the Provost's Office, in consultation with the college Senate, establish and maintain a
184   single "Honors options at Hunter" webpage and a page in the undergraduate catalog that provides
185   complete descriptions and explanations of the various ~~"honors"~~ ~~programs~~ **options** at Hunter, with links
186   to specific pages describing ~~each individual honors program's details~~ **them**.
187
188   The question was called and carried.
189
190   The motion carried by voice without dissent.
191
192
193   There was a motion to amend as follows:
194
195   Be it resolved that the undergraduate catalog provide complete descriptions and explanations of the
196   various honors options at Hunter, with links to specific pages describing them.
197
198   Be it further resolved that Provost's Office in consultation with the college Senate, establish and
199   maintain a single "Honors options at Hunter" webpage.
200
201   The question was called and carried.
202
203   The motion carried by voice without dissent.
204
205
206
207   Due to the late hour, the meeting was adjourned at 5:24 PM.
208
209
210   Respectfully submitted,
211
212
213   Dana G. Reimer
214   Secretary

APPENDIX I

The following attendance was noted from the meeting   (A) =Alternate, A=Attended, X=Absent, E=Excused

Faculty

Department	Name	(A)	Status
AFPRL	Anthony Browne		A
	Denis Milagros	(A)	X
	Edgardo Melendez	(A)	X
Anthropology	Jackie Brown		A
	David Hodges	(A)	A
	William Parry	(A)	X
Art & Art History	Daniel Bozhkov		E
	Lynda Klich		A
	Susan Cole	(A)	X
	Susan Crile	(A)	X
Biological Sciences	Derrick Brazill		A
	Shirley Raps		A
	Paul Feinstein	(A)	X
	Maria Pereira	(A)	X
Chemistry	Akira Kawamura		E
	Gabriela Smeureanu	(A)	A
		0 (A)	
Classical & Oriental Studies	David Petrain		A
	Dai Fang	(A)	A
	Alexander Elinson	(A)	X
Computer Science	Lei Xie		E
	Jia Xu	(A)	X
		(A)	
Curriculum & Teaching	Jason Wirtz		X
	Karen Koellner		X
	Terri Epstein	(A)	X
	Benjamin Shuldiner		X
Dance	Maura Donohue		A
	Carol Walker	(A)	A
		(A)	
Economics	Randall Filer		X
	John Quiang Li		X
	Tim Goodspeed	(A)	X
		(A)	
Educational Foundations & Cou	Goeum Na		A
	John Ranellucci	(A)	X
	Amanda Crowell	(A)	A
English	Leigh Jones		X
	Amy Robbins		A
	Chong Chon-Smith		X
	Janet Neary	(A)	A
Film & Media Studies	Tami Gold		A
	Aaron Glenn		
	Larry Shore	(A)	E
		(A)	A
Geography	Ines Miyares		E
	Shipeng Sun	(A)	X
		(A)	
German	Elke Nicolai		A
	Eckhard Kuhn-Osius	(A)	A
	Aine Zimmerman	(A)	A
History	Eduardo Contreras		X
		0 (A)	
	Jill Rosenthal		X
Library	Sarah Ward		A
	Adina Milliken		X
	Mee' Len Hom	(A)	A
	Hal Grossman	(A)	A
Mathematics & Statistics	Bill Williams		E
		0	
	Patrick Burke	(A)	A
	Verna Segarra	(A)	X
Medical Laboratory Sciences	Abigail Morales		A
	Chad Euler	(A)	X
	Muktar Mahajan	(A)	X
Music	Jewel Thompson		A
	Michele Cabrini	(A)	E
		(A)	
School of Nursing	Lynda Olendar		X
	Cheryl Zauderer		X
	Jin Young Seo		E
	Charles Reuter	(A)	X
Philosophy	Laura Keating		A
	Daniel Harris	(A)	A
	Omar Dahbour	(A)	
Physics & Astronomy	Kelle Cruz		A
		(A)	
		(A)	
Political Science	John Wallach		A
	Sanford Schram	(A)	A
	Michael Lee	(A)	X
Psychology	Roseann Flores		A
	Jonathon Rendina		A
	Peter Moller	(A)	X
	Chris Braun	(A)	X
Physical Therapy	Nicki Silberman		A
	Thomas Holland	(A)	X
		(A)	
Romance Languages	Monica Schinaider		X
	Julie Van Peteghem	(A)	E
		(A)	
School of Social Work	Alexis Jemal		X
	Rufina Lee		A
	Adam Brown	(A)	E
	Maria Rodriguez	(A)	A
Sociology	Mark Halling		A
	Mike Benediktsson	(A)	X
	Michaela Soyer	(A)	A
Special Education	Elizabeth Klein		A
	Lauren Schnell	(A)	X
	Virginia Gryta	(A)	A
Speech-Language Pathology and Audiolo	Donald Vogel		A
	Michelle MacRoy-Higgins	(A)	A
		0 (A)	
Theatre	Louisa Thompson		X
	Jonathan Kalb		X
	Claudia Orenstein	(A)	A
Urban Policy and Planning	Victoria Johnson		X
	William Milczarski	(A)	X
		(A)	
School of Urban Public Health	Phil Alcabes		A
	Khursheed Navder	(A)	X
	Ming-Chin Yeh	(A)	X
Women & Gender Studies	Deborah Tolman		A
	Catherine Raissiguier	(A)	X
	Rupal Oza	(A)	X

Students			**At-Large, Lecturers and Part-Time Faculty**		
Joelle Tirado		A	Student Services	Kevin Nesbitt	A
	0			Luis Roldan (A)	A
Richard Lu		X	Library	Jocelyn Berger-Barera	A
Alexa Michel		X	Geography	Dana Reimer	E
Sandra-May Flowers		X	Sociology	Calvin Smiley	A
	0		Library	Ajatshatru Pathak	A
	0		Medical Lab Science	Hongxing Li	A
Riana Khan		X	Philosophy	Ian Blecher	X
Kendra Cornelis		X	Sociology	Thomas DeGloma	A
Noam Sohn		A	Mathematics & Statistics	Sandra Clarkson	A
Nafeeza Ali		A	Music	Christopher Buchenholz	X
YanHong Li		X	Educational Foundations	Jeanne Weiler	A
	0		THHP	Sarah Jeninsky	A
Sohail Khan		X	Psychology	Joseph Lao	A
Shannon O'Rourke		X			
	0				
Demi Moore		X	**Ex-Officio**		
	0		President, USG		0
Linda Yohannes		X	Vice President, Graduate Student Association		0
Anam Khalid		X	President Alumni Association	Kim Hafner	A
Rafael Monroy-Rojas			President, HEO Forum	Denise Lucena-Jerez	A
Julissa Valerio			President, CLT Council	Amy Jeu	X
Andrew Shkreli					
Jasmine Azeharie		X			
Dorothy Slater		A			
Christoper Cantor		A	**ADMINISTRATION**		
	0		Senators:		
Mila Adelman		A	HEO/CLA Representative	Brian Buckwald/Joseph Fantozzi	A
Dine Butler		X	Vice President for Student Affairs	Eija Ayravainen	A
Michael Galka-Giaquinto		X	Senior Advisor to the President for Student	William Tramontano	X
	0		Provost	Lon Kaufman	A
	0		Dean, School of Arts & Sciences	Andrew Polsky	A
	0		Alternate Senators (3):		
Bryan Terry		X	Dean of Education	Michael Middleton	A
	0		Special Counsel to the President & Dean	Laura Hertzog	X
Leonid Prog		X	School of Nursing	Gail McCain	E
	0				
Stephon Odom		X			
	0				
Zaiba Iqbal		A			
	0				
Raymer Contreras		X			
Serenity Colon		X			
Phuong Vo		X			
Saif Zihiri		X			

APPENDIX II

Middle States 2019
Final Thoughts

Hunter College Senate

April 3, 2029

Points to Remember

- The Self-Study was written in early stages by at least 90 members of the College community assembled into Workgroups; scores of others outside the Workgroups contributed ideas, information, and text to the document.

- Read Standards and Criteria as a guide to what the Visiting Team wants to see in the Self-Study.

- Technological Competency vote coming up later in the meeting. Middle States requires that colleges have a Tech Competency learning outcome for the institution.

What We Claim in Standard 1

Claim	Possible Areas for Questions
Mission and Strategic Plan guide everything we do	• Living the Mission • Strategic Plan for Science
The four Strategic Priorities align with Mission and Goals	• Grants, Research Collaborations • Improvements in Physical Facilities • All in East Harlem
Development of the SP was a consultative process and SP was endorsed by Senate. We take steps to keep the Strategic Plan before the community.	• Next Strategic Plan

Standard II: Ethics and Integrity

Claims
We support academic freedom
We take efforts to promote respectful and tolerant campus climate
We communicate honestly in public relations announcements, ads, recruitment practices
We promote affordability and access
We have fair, transparent hiring practices
We have outlets for grievances and address them

Standard III: Design and Delivery of the Student Learning Experience

Claims	Possible Areas for Discussion
We have an exceptional faculty. They design, deliver and assess the curriculum	• Learning expectation for Technological Competency • Appropriate distinctions between undergraduate and graduate courses within the learning outcomes • Faculty review • General Education, clearly defined and consistent with Mission • Goals for interdisciplinary research and study • Goals for experiential learning • Goals for online learning • Support for part-time faculty • Arts Across the Curriculum
Curriculum is structured so simple things lead to more complex things.	
We support faculty in their research and teaching.	
We review faculty in transparent ways.	
We have the resources to support curriculum	
We have a Gen Ed programs that align with the criteria.	
Graduate education places an emphasis on research and independent thinking.	

Standard IV: Support of the Student Experience

Claims	Possible Areas for Discussion
We are committed to student success. Budget, management, programming reflect that commitment	• Transfer student success vs. first-time students • Support for transfer students • Diversity of student body • Student engagement with support offices and extracurricular activities • Advising • Assessment in Student Affairs • Libraries
We admit students who have a reasonable chance of success	
We want a student population as diverse as the city we serve, but we fall short for new admits.	
We have clear policies for transfer credit.	
Major offices in Student Affairs conduct assessment	

Standard V: Educational Effectiveness Assessment

Claims	Possible Areas for Discussion
Academic Departments specify learning outcomes, systematically assess them, and act on the results.	• Participation rates in assessment over time • Assessment in graduate programs • Relation of Mission to ILO's • Results of General Education assessment • Campus support for assessment • Is there a culture of assessment?
Learning outcomes for the institution, General Education, and programs are interrelated.	
Academic Program Reviews occur regularly and make use of student learning assessment.	
We have a plan to assess General Education, and we are following it.	

Standard VI: Planning, Resources, and Institutional Improvement

Claims	Possible Areas for Discussion
We have objectives and goals linked to the Mission and used for planning.	• PMP and CUE planning processes and actions taken as a result • Development of annual financial plan for CUNY • Space planning • Managing capital projects • Planning relationships with CUNY • Planning for technology • Annual Reports as planning documents
We have documented and communicated planning processes to provide for constituent participation	
Planning is evidence-based and guided by Mission	
We have financial planning and budgeting process aligned with Mission and goals.	
We have sufficient staff and physical/technical infrastructure to support the institution	
We have facilities and technology planning.	

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Standard VII: Governance, Leadership, and Administration

Claims	Possible Areas for Discussion
Governance and administration enable us to realize mission and goals	• Role of students in governance • Role of the HC Senate • Relationship between faculty and administration • Relations with CUNY and CUNY BOT
We have an appropriate governing body (CUNY BOT)	
President has the credentials and experience required to fulfil responsibilities of the position	
President has assistance of qualified administsrators	
We show examples of governance in action with tangible results	

When?

April 15 and 16: Meetings. Be available.

April 17 – Team Presentation of Findings, Open to College Community
Tentative Time: 10 am, Room W714

Hunter Middle States Website:
http://www.hunter.cuny.edu/middle-states

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APPENDIX III

RESOLUTION on the ESTABLISHMENT of HONORS COURSES and HONORS COURSE SECTIONS in DEPARTMENTS and PROGRAMS:

Be it resolved that Departments and Programs may offer "honors courses" and "honors sections" of courses upon the approval of the unit's faculty Curriculum Committee (or equivalent).

Be if further resolved that courses that are developed to be exclusively "honors courses" must undergo the Hunter Course Submission & Approval Process that applies to all other courses. However, departments may designate "honors sections" of courses that have already been approved via the Hunter Course Submission & Approval Process without additional review. Honors sections of courses that are not otherwise designated as honors should be indicated with the section code HNxx.

Be it further resolved that the Department or Program, via its committee charged with curricular oversight, must clearly determine what criteria/requirements set an honors course apart from standard courses, and honors sections apart from standard sections of the same course. In determining the criteria/requirements for honors courses and sections, the Department or Program Curriculum Committee should consult the "Report of the Senate Honors Committee: Guidelines for Departmental Honors Courses" (attached).

Be it further resolved that Departments and Programs that offer honors courses and/or honors sections must make publicly available the criteria for honors courses and sections so that students can be informed about the requirements of such courses/sections when registering for classes.

Be it finally resolved that a report listing honors courses and honors sections and detailing the criteria and requirements of such courses and sections be made with the Department Chair or Program Director's report and be made available for review by the respective Senate Academic Requirements and/or Course of Study Committees.

RESOLUTION TWO:

Be it resolved that the Office of the Registrar shall insure that honors courses and honors sections designated by the process (and only by the process) described in the "**RESOLUTION on the ESTABLISHMENT of HONORS COURSES and HONORS COURSE SECTIONS in DEPARTMENTS and PROGRAMS**" be listed under the "Campus Honors" course attribute so that students may easily identify honors offerings when they register for courses.

Be it further resolved that the Office of the Registrar shall insure that honors courses and sections be identified as such on student final transcripts.

RESOLUTION THREE:

Be it resolved that the Provost's Office, in consultation with the college Senate, establish and maintain a single "Honors options at Hunter" webpage that provides complete descriptions and explanations of the various "honors" programs at Hunter, with links to specific pages describing each individual honors program's details.